

ROUGHTON PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

Elaine Pugh - Clerk to Council - 01692 402998

Raynham house, 10 New Road, North Walsham, Norfolk, Nr28 9df

Minutes of the Ordinary Parish Council meeting

Held on Monday 4th September 2017 @ 7.30pm Roughton Village Hall

12/09/2017 17:57

Present: Mr Paddy Bennett (Vice Chair), Sean Crampsie
Mrs Ann Arrow, Mr Roy MacDonald and Tim Hunt

Apologies: Mr Richard Seaward (Chair) and Mrs Angela Hewett

Others: Sue Arnold - NNDC
4 members of the public were present

<p>As Richard Seaward had sent his apologies Paddy Bennett took up the position of Chair for the meeting.</p>
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- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
None were received.
- 2. To receive requests to record the meeting via visual/audio**
None were received.
- 3. To consider apologies for absence**
Mr Richard Seaward (Chair) and Mrs Angela Hewett - accepted by the Council.
- 4. To approve Roughton Parish Council Ordinary Minutes - 3rd July 2017**
Resolved that these be approved.
- 5. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting to the public
Members of the public outlined their total distress and despair relating to the proposed development of land along the Roughton Road. This could include 300 new homes, a 60 bed care home for dementia, a mini-roundabout and 5 football pitches. All were gravely concerned that this land is not part of the current Local Development Plan - there would be a public presentations undertaken.

Sue Arnold outlined that this proposal was subject to a pre-application plan and has not as yet been put forward for planning permission. There was also the other option along the A140 in Northrepps for a similar scheme which had direct access onto a main road. Currently both plans were being promoted by the owners and a presentation/exhibition would take place on 14th September.

A letter from Steve Blatch would be forwarded from Sue Arnold to outline the position on these from NNDC's view point.

SA

Discussion took place with the volume of vehicles utilising Roughton Road and on July 15th 200 cars were counted in a 1 hour time period.

Sue Arnold outlined that Victory Housing had extended an invitation to members to view the new housing development which had just been completed prior to the tenant's occupation.

Resolved to close the meeting to the public

6. To report on Matters Arising

- 6.1 **Tree work on Roughton Common** - work due to commence
- 6.2 **Bridleway adjacent to Chapel Road** - no planning application had as yet been received by the Parish Council from NNDC - Sue Arnold would chase this through their system again and the Clerk would remind the Planning Enforcement Team. SA/EP
- 6.3 **Japanese Knotweed** - Norse quotation received and work agreed
Clerk to chase again to find out the progress. EP
- 6.4 **Noticeboard for footpath map** - ordered
This had been ordered a cheque for the item is to be signed and then the unit will be installed. EP
- 6.5 **Illegal signage at mini-roundabout** - reported to Highways 95832
The signage was less however, it was still an ongoing issue. The Council would monitor this to assess the numbers involved and report to Highways as necessary.

7. To consider and review correspondence

Sheringham Town Council - potential roundabout - Holway Rd, Sheringham
HM Land Registry - completion of registration - Recreation Ground
Norwich Rd - registered proprietor - Roughton Parish Council
Resident regarding SNAP meeting update

8. To consider and review Planning

17/1240	Kenilworth, 2 Old Mill Road	Erection of side and rear ext	No comments from Parish Council
17/1300	Six Acres Caravan Site	Siting of one additional static caravan	No comments from Parish Council
17/1413	222 Roughton Road	Erection of garage	No comments from Parish Council
17/1033	Hill Poultry Farm, North Walsham Rd	Telecom mast installation, upgrade & associated works to telecommunications	No comments from Parish Council
17/1207	Fellside Stables, Hall Rd, Cromer	Alts & extension to redundant stables/hay store to form single dwelling and erection of detached garage	No comments from Parish Council
17/0838	Keepers Retreat, Old Turnpike	Porch extension to front elevation	Permitted
17/0684	6 Brownsfield, Roughton	Erection of 2 storey dwelling - outline	Permitted

9. Finance

9.1 To review end of year audit 2016-2017

The external auditor had signed the documentation and no comments or recommendations had been made.

9.2 To approve payments

TOTAL AMOUNT	DATE	TO	CHQ NO
£210.00	04.09.17	Kevin Richardson	290
38.78	04.09.17	Doug Cheer	291
591.60	04.09.17	Noticeboard Company	292
65.00	04.09.17	Mr M Kinder	293
457.45	04.09.17	Elaine Pugh	294
175.00	04.09.17	Mr M Kinder	295
120.00	04.09.17	Mazars	296
29.40	04.09.17	HMRC	297

Funds received

Interest received	£1.51
HMRC refund	£1,092.64

Resolved to pay enbloc.

10. To consider application to the NCC Parish Partnership Scheme

The Clerk had met with the NCC Highways Engineer to discuss the possibility of some form of restrictions outside St Mary's School. It was outlined that the fund did not cover additional lines or speeding restrictions however, it might include more stringent keep clear/carriageway instructions to motorists. Members were concerned with the volume of traffic outside the school and the parking issues caused at certain times of the day. The Clerk was requested to contact Highways to find out what they were prepared to do with the NCC Parish Partnership Scheme.

EP

11. To Receive Reports from Councillors

Clerk to outline to Victory Housing about the Japanese knotweed at the new housing development - Davis Close.

EP

A trailer had been dumped over the Bank Holiday with the indicators and lights removed - the Police had attended and undertaken a door to door check to find out if it belonged to a local resident which appeared negative. The Clerk will find a way to get the item removed.

EP

Planning on Roughton Road - there is an alleged footpath/sheep track on the definitive map - is it on the map or not - the Clerk would investigate.

EP

The bench along the Roughton Road was covered with weeds and the Clerk would ask the handyman to attend to this.

EP

The Clerk was requested to put the map of the proposed development along Roughton Road onto the website.

EP

**12. To Confirm the Date of the next meeting -
Roughton Parish Council Ordinary Meeting on
Monday 6th November 2017 - 7.30pm Roughton Village Hall**

There being no further business the meeting closed at 8.25pm

RICHARD SEAWARD - CHAIR

6th November 2017