

# **ROUGHTON PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

**Elaine Pugh - Clerk to Council - 01692 402998**

Raynham house, 10 New Road, North Walsham, Norfolk, Nr28 9df

Minutes of the Ordinary Parish Council meeting

Held on Monday 6<sup>th</sup> November 2017 @ 7.30pm Roughton Village Hall

09/11/2017 14:33

**Present:** Mr Paddy Bennett (Vice Chair), Mrs Ann Arrow,  
Mr Roy MacDonald and Tim Hunt

**Apologies:** Mr Richard Seaward (Chair) and Mrs Angela Hewett

**Others:** Sue Arnold - NNDC  
1 member of the public

<p><b>As Richard Seaward had sent his apologies Paddy Bennett took up the position of Chair for the meeting.</b></p>
--

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**  
None were necessary.
- 2. To receive requests to record the meeting via visual/audio**  
No requests were received.
- 3. To consider apologies for absence**  
Mr Richard Seaward and Mrs Angela Hewett - accepted by the Council.
- 4. To approve Roughton Parish Council Ordinary Minutes - 4<sup>th</sup> September 2017**  
Resolved that these be approved.
- 5. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**  
Resolved that the meeting be opened.

**Sue Arnold, NNDC** - informed that the Local Plan is taking shape however, it is behind schedule as there is only a small team managing the process. Visits will be made to the relevant allocated sites in the urban areas. The target of 409 new houses may be increased to 511 per annum to accommodate building need. With regard to the possibility of housing development along the Roughton Road and in Northrepps - there has been no applications as yet lodged however, it is expected for the developers to attend NNDC in due course. The Boundary Commission has decreased County Councillor seats from 650 to 600 and this will also take in Aylsham. NNDC has been decreased from 48 to 40 Councillors and the Roughton Ward will include Gimingham. NNDC purchased the Itteringham shop together with the house next door as it was considered a good solid investment. NNDC has been awarded £2.4m to counter second homes within villages and three people have been appointed to drive this forward. Gresham School has been recognised for sporting excellence. Housing is being brought back into use and the Council are using their powers to compulsory purchase as necessary and this is having a good effect. Greenbuild was a great success and the Grahame Allen Award went to a property in Corpusty.

Splash is now 25 years old and is coming to its end of life. Options of refurbishment are being looked at however, it is probable that it will be adjacent to a hotel. Compliments are still being received on the Felbrigg roundabout.

There was a question and answer session on whether the volume of houses being built were necessary. NNDC has to make land available to ensure that Government targets are met.

**Resolved that the meeting be closed.**

**6. To receive presentation by Novus Developments**

Novus Developments were not in attendance.

**7. To report on Matters Arising**

**7.1 Tree work on Roughton Common**

This work had been completed and the invoices received.

**7.2 Bridleway adjacent to Chapel Road** - no planning application had yet been received by the Parish Council from NNDC. The Clerk would chase the Enforcement Team again. It was noted that garden refuse was being deposited along the footpath which was making it difficult for people to use it. EP

**7.3 Japanese Knotweed** - Norse quotation received and work agreed - Clerk still chasing to get date from Norse. EP

**7.4 Noticeboard for footpath map** - installed

**7.5 Review of Play Inspection Report**

The Clerk highlighted the play inspection report and that it was a medium risk. The Clerk would take the appropriate action where necessary.

**7.6 Meeting dates for 2018**

These were distributed and the hall had been booked.

**7.7 Alleged footpath/sheep track** - not on the definitive map

This had been advised to the Councillor who had raised this matter.

**7.8 Bench on the Roughton Road** - this had been cleared of weeds and debris and would be refurbished.

**8. To consider and review correspondence**

Norfolk CAB - request for donation

NNDC - response re Bridleway entrance

Resident of Felbrigg Road - various issues - passed on to Tim Adams and the Clerk was asked to write again to the resident EP

Land Registry letters regarding transfer of the recreation ground to the Official Custodian of Charities

Play Inspection Report

Parish Partnership Scheme response re yellow lines outside the school

Norfolk Police - newsletter

Novus Developments regarding plans for land at Roughton Road

NNDC - re bins around the common/bus stop and fish and chip shop -

- this was noted and the Council wished to leave the bins in situ. Clerk to inform NNDC EP

**9. To consider and review Planning**

17/1805	3 Orchard Farm Barns, Back Lane, Roughton	Erection of single storey side ext	With members
17/1584	Heath Farm, Norwich Road	Erection of 2 storey side ext to provide annexe to existing house	No comments from Parish Council
17/0778	The Tree House, Felbrigg Road	Erection of building for use as yoga teaching studio (Class D1) outline with all matters reserved	Withdrawn

## 10. Finance

### 10.1 To approve payments

AMOUNT	DATE	TO	NO
£25.20	06.11.17	NGF Play Ltd	298
£78.00	06.11.17	The Play Inspection Company	299
£190.36	06.11.17	NALC	300
£130.00	06.11.17	Mick Kinder	301
£84.00	06.11.17	Roughton Village Hall	302
£21.60	06.11.17	Indigo Waste	303
£120.00	06.11.17	David Archer	304
£70.00	06.11.17	Kevin Richardson	305
£4,452.00	06.11.17	MJ Tree Services	306
£325.00	06.11.17	DT Overton	307
£456.50	06.11.17	Elaine Pugh	308
£29.40	06.11.17	HMRC	309
£0.00	06.11.17	VOID	310
£100.00	06.11.17	Norfolk CAB	311
£100.00	06.11.17	Royal British Legion (S137)	312
£100.00	06.11.17	St Mary's Church	313

Resolved to pay enbloc

Note that cheque 307 also incorporated the outstanding payment for cheque 295 which had been misplaced.

#### Funds received

Precept and Grant	£4,000
UK Power Networks	£69.00

### 10.2 To review, consider budget and set Precept for 2018-2019

The Clerk outlined the budget which had been circulated to members for their consideration. It was resolved that due to the eventual loss of the Government grant that the precept be increased by £250 making the total requirement of £8,250. EP

### 10.3 To consider donation request to CAB (16-17 £nil 15-16 £100)

Resolved that a donation of £100 be made.

### 10.4 To consider yearly donation to Royal British Legion

Resolved that a donation of £100 be made. (16-17 £50)

### 10.5 To consider donation to St Mary's Churchyard (16-17 £200)

Resolved that a donation of £100 be made.

## 11. To Receive Reports from Councillors

The Clerk outlined that there used to be a footpath around the back of the pond through to the Common. This had been blocked due to the trees and it was agreed that this should be reinstated. The Clerk would ask the caretaker to complete this task and maintain it on a regular basis. EP

The Clerk informed that she had organised for all the benches to be refurbished.

Roy MacDonald outlined his concern that the Council had not supported residents or his objections to the planning relating 17/1240. The Clerk outlined that unless there is a majority opinion then, the Clerk cannot put in an objection from the Council. However, Councillors can put in their personal objections on line. General discussion took place with regard to the planning process.

12. To Confirm the Date of the next meeting -  
Roughton Parish Council Ordinary Meeting on  
Monday 8<sup>th</sup> January 2018 - 7.30pm Roughton Village Hall

There being no further business the meeting closed at 8.35pm.

---

8<sup>th</sup> January 2018