

ROUGHTON PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 new road, north walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council meeting

Held on Monday 6th March 2017 @ 7.30pm Roughton Village Hall

22/03/2017 16:09

Present: Mr Richard Seaward (Chair), Mr Paddy Bennett (Vice Chair),
Mrs Angela Hewett, Tim Hunt, Mrs Ann Arrow and
Mr Roy MacDonald

Apologies: None

Others: Hilary Cox - NCC

1. **To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
Paddy Bennet under 5's - prejudicial Agenda item 11.2
2. **To receive requests to record the meeting via visual/audio**
None were received.
3. **To consider apologies for absence**
There were none to consider
4. **To approve Roughton Ordinary Parish Council Minutes - 9th January 2017**
Resolved that these be approved.
5. **Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting to the public.

Hilary Cox, NCC - spoke about the budget proposals for 17/18 and the medium-long term financial strategy for the next 3 years. NCC will spend a total of £1.4billion in 17/18. An approximate split was given between services. There would be an increase of 4.8% in Council Tax which would contribute 3% towards social care and 1.8% to general running. For a band D council tax payer the increase amounts to £1.10 per week. NCC are focussed on getting their finances into a strong and sustainable footing and are reluctant to increase the Precept however, there is no alternative.

Facts were given outlining that Norfolk currently has 885,000 residents. 7,000 pot holes were repaired in 2016 and Highways are responsible for 6,000 miles of roads. There are 800 bridges to maintain and buses are subsidised by £3 million. There are 1,200 miles of cycle and bridle routes. Customer Services received 296,237 phone calls last year with 96% being happy with the service they received. 75,000 people a week use the library. Fire and Rescue attended 7,100 incidents last year. 20,205 people received care packages and 67,926 people were supported to remain independent through the Early Help Services. 87% of Norfolk Schools are now rated good or outstanding.

The Clerk read out Sue Arnold's, report - it informed that NNDC was performing well and had taken the role of Monitoring Officer back in house. Discussion regarding

the new planning procedures took place with all Councillors noting the changes. The Parish Council would need to find a way forward to manage the process of digitalisation. The new website will be live from 31st January.

The Government has designated an annual £60m to communities that have a large number of second holiday homes with NN being the second in the UK. £2.5m is allocated to North Norfolk with the first tranche to be received in January which will allow the setting up of working with Trusts to try and solve the problem of affordable housing in the hot spots. Communities with 10% of second homes are likely to be the ones to benefit. Thorpe Market has 8% holiday homes registered and will therefore not be directly approached. The Big Society Fund - NCC has agreed a funding formula for the return of second homes money therefore NNDC will be able to continue with this initiative. The crematorium is now open at Cromer and the work on the Felbrigg Roundabout will start in March.

Resolved to close the meeting to the public.

6. To report on Matters Arising

- 6.1 **Footpath/notice board** - upgrade of footpath signage - NNDC Big Society Fund completed
- 6.2 **Bridleway adjacent to Chapel Road** - reported again to NNDC and NCC
The Council were informed that the residents had been informed to forward a planning application to NNDC for consultation.
- 6.3 **Japanese Knotweed** - waiting quotation from Norse. The Clerk would chase Norse again. EP
- 6.4 **Turnpike Road** - letter sent with regard to sweeping the roadway. This road was in a dreadful state and the Clerk would ask Highways to look at the condition of it again. EP
- 6.5 **Rubbish bins left in Back Lane** - letter forwarded to resident
- 6.6 **Dog fouling suggested dog bin** - bridleway near to Orchard Close
The Council would monitor this to assess if a bin was necessary.
It was thought signage may be more appropriate and the Clerk would be furnished with the exact location and supply this to NNDC, Cleansing Department to install. EP

7. To consider and agree the costs associated with the Tree Survey necessary under the Council's obligations for health and safety on public land

The Council were concerned that this matter needed immediate attention and that the Clerk had tried to attain 3 quotations. However, as it was proving extremely difficult the Council agreed to suspend Financial Standing Orders as this matter was now urgent and in the interest of Health and Safety. It was resolved that MJ Tree Services be appointed to provide a full Arboricultural Report on the trees located on Roughton Common at a cost of £360.00 plus VAT. We would also request that the trees are plotted on an Ordnance Survey map at an additional cost of £50 plus VAT. EP

8. To consider and agree way forward regarding RLT's request for the Recreation Ground

Considerable discussion took place on this matter and the Council resolved that the Clerk arrange for the title deeds to be transferred to the Clerk's address and inform RLT accordingly. EP

9. To consider and review correspondence

Age UK - acknowledgement of donation
Highways - Rangers visit
Vattenhall - windfarm update
UK Power Networks - power cut information
Resident regarding new housing - Clerk directed to NNDC/
Victory Housing
NNDC Public Space Protection Order Consultation
Resident regarding bins in Back Lane
Resident regarding Police Priorities
ICO confirmation of compliance
East Anglian Air Ambulance - feedback from CPR training sessions
RLT regarding the Recreation Field - circulated in advance
Norfolk Police - new ways of working for crime figures
Aylsham Care Trust - Agewise event 5th April 2017
Kevin Richardson confirmation of costs for cutting Roughton Common
NCC - regarding Better Broadband
MJ Tree Services Ltd - advice regarding the trees on the Common
Resident requesting replacement to notice board at Mill Road
Peter Cox - NCC re the 106 Agreement for ROU03
Sue Arnold re 106 Agreement for ROU03 -
- *The Clerk updated Members on the 106 agreement for ROU03 which as yet had not been signed off. Sue Arnold was investigating this and legal advice was being sought by NNDC on this matter.*

10. To consider and review Planning

17/0198	Roughton Hall, Felbrigg Road	Demolition of existing garage/outbuildings and erection of one and a half storey rear and side ext with bridge connection to garden and installation of balcony and alterations to existing second floor roof	No objections
17/0264	Heathfield Cottage, Norwich Rd	Erection of single storey rear ext	No objections
17/0167	Flint Cottage, Roughton Lodge, Norwich Rd	Single storey side ext and change of pitch to the lean to roof to Flint Cottage	No objections
16/1644	6 Holway Close, Cromer	Single storey side and rear ext	Permitted
16/1559	6 Brownsfield, Roughton	Erection of detached 2 storey dwelling and garage	REFUSED

11. Finance

11.1 To consider purchase of replacement notice board - Mill Rd

The Clerk had received representation from a Parishioner and Roy Macdonald in connection with the condition of the notice board at this location. Members were mindful that this was located on a private wall and that it did need replacing. The Clerk had sourced several prices and it was resolved that a maximum of £250 be allocated and that the order be placed by the Clerk with the best company. The Clerk would liaise with the owner of the property to ensure that he was still in agreement.

EP

11.2 To consider request from Under 5's playgroup for donation towards the new building (approximately £2,000)

The meeting was opened at this point to allow the public to speak along with Paddy Bennett.

A brief overview was given on the project and Members were extremely keen to support this initiative. Members realised that the financial assistance pledged here would allow other funding agencies to realise how important this playgroup was to the community. It was resolved to allocate £2,000 to this project which would be released when necessary.

Resolved to close the meeting to the public.

11.3 To approve payments

Payee	Amount	Cheque
Mr Overton (mole patrol common)	£275.00	274
HMRC	£481.60	275
Elaine Pugh - Clerk	£585.20	276
Funds received		
Interest	£1.51	

12. To Receive Reports from Councillors

Discussion took place on the continual parking along Old Turnpike outside the New Inn. The Clerk advised that as this was Highways Land that there was little that could be done unless there was an obstruction.

**13. To Confirm the Date of the next meeting -
Roughton Annual Parish Meeting followed by the
Annual Parish Council Meeting on
Monday 15th May 2017 - 7.30pm Roughton Village Hall**

There being no further business the meeting closed at 8.45pm.

RICHARD SEAWARD - CHAIR

15th May 2017