

ROUGHTON PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 New Road, North Walsham, Norfolk, Nr28 9df

Minutes of the Ordinary Parish Council meeting

Held on Monday 3rd July 2017 @ 7.30pm Roughton Village Hall

14/07/2017 12:25

Present: Mr Richard Seaward (Chair), Mr Paddy Bennett (Vice Chair),
Mrs Angela Hewett, Mrs Ann Arrow and Mr Roy MacDonald

Apologies: None were received

Others: Tim Adams, NCC

2 members of the public were present

1. **To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
Richard Seaward outlined his personal interest in Agenda item 9.3 and abstained from voting on this matter.
2. **To receive requests to record the meeting via visual/audio**
No requests were received.
3. **To consider apologies for absence**
No apologies had been received.
4. **To approve Roughton Parish Council Annual Minutes - 15th May 2017**
These were approved.
5. **Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting to the public.
2 residents outlined their concerns with the “rumour” that Cromer Football Club was relocating to land adjacent to Roughton Road and to the rear of Holway Close. Tim Adams (NCC) outlined that this to his knowledge was not correct. The most likely placement for the re-location of Cromer Football Club would be on land in Northrepps which abutted the boundary of Cromer. Highways were looking at a possible exit onto the Roughton Road as yet, this had not been clarified. This development could include up to 300 houses and 5 football pitches with a pavilion. It was anticipated that there would be a pre-submission made soon to NNDC.

Discussion took place on the condition of the roads and how the hedges were overgrowing and generally encroaching onto the roads. Concern was highlighted on the exit from Mill Road with the grass and hedge.

Tim Adams report is attached at Appendix 1.

The Clerk read out the Sue Arnold's report (NNDC) and this is attached at Appendix 2.

Resolved to close the meeting to the public.

6. To report on Matters Arising

- 6.1 **Tree report for Roughton Common** - report received and circulated
- 6.2 **Bridleway adjacent to Chapel Road** - no planning application had as yet been received by the Parish Council from NNDC. The Clerk would again write to the enforcement Team. EP
- 6.3 **Japanese Knotweed** - Norse quotation received and work agreed. The Clerk would chase Norse again. EP
- 6.4 **Old Turnpike** - condition of road surface reported to Highways. This had been highlighted to Highways who were in the process of working towards improving it.
- 6.5 **Litter bins** - these had been pulled out from the ground and repaired

7. To consider and review correspondence

NCC - Invitation to attend Felbrigg Roundabout opening - circulated
 NNDC - re the Bridleway - circulated
 Resident regarding access from Hillside Loke onto the B1436 - circulated and forwarded to Highways and NCC - Tim Adams
 Resident regarding the Recreation Ground - responded to
 NCC - Parish Partnership scheme for 18-19
 NCC review of smaller schools

8. To consider and review Planning

17/0473	Land of Norwich Road, Roughton	Erection of single storey dwelling (revised) CL/16/0393 May 2016	Permitted
17/0714	Groveland Fruit Farm, Thorpe Market	Erection of log cabin for use as dog day-care centre and 1.8m fence	No comments from Parish Council
17/0731	Lime Tree House, Old Turnpike	Erection of 2 storey ext to side of dwelling and including creation of ancillary accommodation on first floor	No comments from Parish Council
17/0838	Keepers Retreat, Old Turnpike	Porch extension to front elevation	No comments from Parish Council
17/0778	The Tree House, Felbrigg Road	Erection of building for use as yoga teaching studio (Class D1) outline with all matters reserved	No comments from Parish Council

9. Finance

9.1 To approve payments

AMOUNT	DATE	TO	NO
£95.00	03.07.17	Dave Archer (bin repairs)	286
£378.00	03.07.17	Kevin Richardson	287
£442.86	03.07.17	Elaine Pugh	288
£274.56	03.07.17	NNDC	289

Resolved to pay enbloc.

Funds received

AMOUNT	DATE	FROM
0.48	09.05.17	Lloyds Bank
1,092.64	05.06.17	HMRC

9.2 To consider allocation of expenditure for noticeboard to enclose the footpath map

The Clerk outlined the three quotations received and after discussion it was resolved that £500 plus VAT be allocated for this. The Clerk was to place the order with the most suited supplier. EP

9.3 To consider allocation of expenditure for the trees on Roughton Common following the tree survey

The Clerk had invited quotations from 3 contractors and only two had responded. It was therefore not feasible or possible to source third as per financial regulations and as this matter had been ongoing for a number of years. It was now considered a matter of health and safety and needed addressing urgently. A full quotation had been received by MJ Tree Services who had undertaken the arboriculture report. Their quotation for the complete schedule of works as per the report totalled £3,790 and a guide quotation from Woodpecker of £3,750 which did not cover all the areas required.

In light of the above and the need to progress this matter promptly it was resolved that MJ Tree Services be appointed for the complete project at a total cost of £3,790.

The Clerk was asked to instruct the contractor. EP

Note - Richard Seaward did not vote on this matter.

10. To Receive Reports from Councillors

Paddy Bennett informed that the School would be interested in utilising the football/recreation area when it becomes available. The members saw no issues with this but it depended on progress of any sale and building works at ROU03.

Angela Hewett outlined that number of complaints had been received regarding the illegal signs located at the cross roads/mini roundabouts. The Clerk would report this to Highways. EP

**11. To Confirm the Date of the next meeting -
Roughton Parish Council Ordinary Meeting on
Monday 4th September 2017 - 7.30pm Roughton Village Hall**

There being no further business the meeting was closed at 7.40pm.

RICHARD SEAWARD - CHAIR

24th September 2017

TIM ADAMS REPORT - NCC - APPENDIX 1

Roughton Parish Council County Councillors report – July 2017

Fire & Rescue Service

The Cromer station has struggled with recruitment with most prospective recruits unable to commit the time. This is in no small part due to the towns employers now being far more restrictive on the amount of time they are willing to provide their employees to carry out such work. The next step with this issue is to meet with the RNLI who are facing some similar issues. From there, it is hoped we can start to build a dialogue with the bigger employers and the Chamber of Trade and Business on the issue and see what the Fire & Rescue Service may be able to offer in return for increased flexibility.

Benjamin Court Hospital North Norfolk Clinical Commissioning Group (NNCCG) have now launched their consultation on the service re-design for the unit which runs until September 11th

<http://www.northnorfolkccg.nhs.uk/benjamincourtconsultation>

Benjamin Court currently provides 18 ‘Intermediate Care Beds’ to rehabilitate patients of all ages after care at an acute unit like the N&N, or to patients who have been assessed as needing such care by GPs, district nurses or other health or Social Care practitioners. NNCCG have outlined 5 options for the replacement of the current Intermediate Care Beds including Palliative Care, Discharge to Access, Intravenous Therapy, voluntary/charity services and increased outpatient services. We have now had a welcome commitment from NNCCG that the existing out-patient treatments provided at Benjamin Court such as Podiatry, Speech Therapy and smoking cessation will not be affected by any changes, which was causing a lot of uncertainty for staff. The CCG have often voiced their preference for palliative care provisions at Benjamin Court, which I believe will be their preferred option after consultation. Obviously, we need more of all of the care provided by the other options in North Norfolk too. Benjamin Court have already provided Palliative and End Of Life care on an ‘as and when’ basis, despite never having been commissioned to do so. This featured in much of the correspondence I received on the matter in the run up to this consultation – the most important correspondence I think I have ever received in my time as a councillor. I fear the loss of the Intermediate Care Beds may have the opposite of the desired affect to increase the level of care provided in patients own homes. Patients could become increasingly reliant on residential care without rehabilitation and the resources may not be in place to provide patients with that care in their own homes. There is certainly a need for intermediate care beds in North Norfolk! The question I’m currently trying to get an answer to is the source of the £1.5m needed for the service re-design, which I believe may be made up

of the annual costs of the intermediate care beds which amounts to roughly the same figure.

Committee membership I have become a member of the following committees at Norfolk County Council: Adult Social Care Committee North Norfolk Area Museums Committee General Purposes (Regulatory Committee) Norfolk Joint Museums Committee – Substitute Member Norfolk Health Overview & Scrutiny Committee (NHOSC)– Substitute Member Police & Crime Panel (PCC)– Substitute Member

Highways Report (Defects reported, repaired & pending repair)

Utility Covers/ Gullies: A140 Utility Cover adjacent Back Lane – Edge Deterioration – Repaired B1436 Gully Adjacent Boundary Cottages – Edge Deterioration/ Pothole – Pending repair Road Markings: Metton Road/ B1436/ Back Lane – Worn/faded Stop-lines – Pending repair Mill Hill/ B1436 Felbrigg Road – worn/faded stop-lines – Pending repair Old Turnpike Road/ Back Lane – Worn/Faded stop-lines – Pending repair Damaged/ faded signs: Mill Hill no-entry signs – awaiting inspection Surface deterioration/ potholes: Cromer Road – potholes & edge deterioration – pending repair Metton Road – Pothole – pending repair Footway between Orchard Close & Old Turnpike Road – perforated by tree roots – awaiting inspection Overgrown verges/trees & obscured signs: B1436 Chapel Road – Overgrown 30mph repeater sign – pending A140 Adj Church Loke – Restricted view – awaiting inspection Old Mill Road – Overgrown Road Narrowing Sign – awaiting inspection Public Rights of Way: FP 2 & 5 – Damaged/ faded signs – awaiting inspection Bridleway 8 – Overgrown - pending Thorpe Market Road/ Roughton Road B1436 - I've managed to get the potholes filled on the other side of the ward boundary, but surface dressing isn't currently scheduled until 2020/21 which I've been in discussion with County Highways about pulling forward.

Back Lane/ Metton Road - There have been concerns raised to me by residents that Back Lane is 'overused' and speeding is constant issue. My First focus is on the signs. There are currently no larger 'entry' 30mph signs, only smaller repeater signs which is doesn't meet standards – I have requested this is rectified. The give-way signs and warning of Horse Riders are overgrown and will be cut back imminently. The 30/40 mph signs on Metton Road/ B1436 have also been damaged and face the wrong way which will be rectified. I've requested some additional information on speeding and usage, and will come back to this issue in future.

Old Turnpike Road - We've both been in touch with County Highways about this road. I'm sorry to say that the one of the potholes on the road is currently the biggest in my division! County Highways have agreed to fill the potholes, but I'm confident more can be done in future. B1436 - I managed to secure the

data on recorded accidents and speeding on this road over the last 5 years. Residents have asked me to help deal with issues related to speeding and accidents on roads elsewhere in my division, but I'm particularly concerned about the stretch of the B1436 between Roughton & Thorpe Market. Whilst there have been a larger number of drivers caught speeding on the B1436 Roughton Road in Felbrigg, the accidents recorded have been less consistent and less severe. I haven't yet been able to find out if there were any known causes of 2 recorded accidents on Chapel Road – one of which was determined to be severe, whilst the other slight.

The area with the most consistent pattern of accidents is on the Felbrigg Road section of the B1436. Accidents have occurred at residents driveways and around the area of the ward boundary adjacent to Old Mill Road. The hedges and grass on the B1436 around Old Mill Road are currently maintained by a Traffic Safety Officer who volunteers his time here due to his concerns despite not being a resident of Roughton. I'm hopeful that some improvements can be made along this road including increased maintenance levels, but also some funded improvements – so I hope I can count on Roughton Parish Council's support to do this in future.

Tim Adams – County Councillor for the Cromer Division 07450680364
07789625033 timothy.adams.cllr@norfolk.gov.uk

The big news of course is the completion of the Felbrigg roundabout. What a success. Many compliments have been forthcoming both on the way in which it works and also the way in which the construction team worked.

Landscaping will take place in the autumn. Thank you for the part you played, without community support it would probably never have happened. A photo opportunity at the roundabout was followed by a thank you celebration at the Yurt in Cromer Zoo hosted by Benjie Cabbel Manners. Hilary Cox attended and the opportunity was taken to thank her for all her hard work in this project, together with of course the many others involved.

Other news.

Cabbell park football pitch relocation.. A search continues for a new home. The new proposed surgery granted permission.

The Deep History Coast project planned to bring exciting projects to our coastal communities failed at the second stage of the funding application but we will continue to search for ways in which the plans can be taken forward, either on whole or in part.

Our number of blue flag beaches increased from four to six and we retained our four green flags for our open spaces.

We won an award for our work on bringing empty houses back into occupation.

Work continues on the Local Plan and we will shortly be commencing on deciding where the new allocations will be.

We received the second tranche of Community Housing monies and work is well on way to making this make a difference in our communities. We are confident we will receive further monies next year.

The Big Society awarded more than £270,000 last year for community projects

Fly tipping, litter and dog waste continues (and possibly always will) to receive attention. Successful Prosecutions have taken place.

New Waste contract is under consideration

Thank you. Please contact me if I can help in any way.

Sue Arnold