ROUGHTON PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

Elaine Pugh - Clerk to Council – 01692 402998
Raynham house, 10 new road, north walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council meeting

Held on Monday 9th January 2017 @ 7.30pm Roughton Village Hall

19/01/2017 11:54

Present: Mr Richard Seaward (Chair), Mr Paddy Bennett (Vice Chair), Mrs Angela Hewett, Mrs Ann Arrow and Mr Roy MacDonald

Apologies: Mr Tim Hunt

Others: Sue Arnold – NNDC and Hilary Cox – NCC
No members of the public were present

1. **To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
   Paddy Bennett – personal interest, regarding the correspondence received for financial assistance towards the Under 5's new structure.

2. **To receive requests to record the meeting via visual/audio**
   None were received.

3. **To consider apologies for absence**
   Mr Tim Hunt – accepted by the Council.

4. **To approve Roughton Ordinary Parish Council Minutes - 7th November 2016**
   Resolved that these be approved.

5. **Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports – 10 minutes maximum**
   Resolved that the meeting be opened to the public.

   Sue Arnold, NNDC – informed that NNDC was performing well and had taken the role of Monitoring Officer back in house. Discussion regarding the new planning procedures took place with all Councillors noting the changes. The Parish Council would need to find a way forward to manage this. One Councillor had issues in logging onto the NNDC website and this would be investigated by Sue Arnold via NNDC. EP

   Hilary Cox, NCC – detailed that the 14 day winter walking and cycling festival went well and there was a quiz on the website. Trading Standards had been busy with 2 successful prosecutions. NCC had been congratulated on its provision of respite care. Children's mental health was discussed and NCC were aware of the situation.

   The bridleway enforcement on the Chapel Road was discussed however, NNDC no longerappear not to have any information on this. The Clerk

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would resurrect the communications and liaise with Sue Arnold and the Enforcement Team. EP

Resolved that the meeting be closed to the public.

6. To report on Matters Arising

6.1 Police Report if not in attendance
See Agenda item 5.

6.2 Notice board - upgrade of footpath signage – NNDC Big Society Fund Completed and this would be forwarded to NNDC. EP

6.3 Pond on Roughton Common - Instructions given to Tree Surgeon and waiting for report – Clerk to chase again

6.4 Bridleway adjacent to Chapel Road - still no update from NNDC at the present time – see Agenda item 5 – the Clerk would chase this again. Councillors were disappointed that NNDC had not been pro-active in this matter. EP

6.5 Cromer Hall- Planning permission for events – Clerk had written on behalf of the Council to object - the permission was granted and would be monitored.

6.6 Play equipment repairs - completed

7. To consider and review correspondence

The Clerk read out the correspondence and the meeting was opened to allow discussion with the public and Paddy Bennett who had a personal interest in this matter to participate and advise the Council.

NNDC – update on Planning
Norfolk Coast Sustainable Development Fund 17-18
NNDC – re licence application for Premises Licence at Hall Park – granted
**Roughton Under 5's Playgroup – request for financial help*
Electoral reform - consultation
Age UK – request for donation

Discussion took place on the Roughton Under 5's request for financial assistance and the Clerk read out the letter. Members asked for this to be placed onto the next Agenda and indicated that a donation of circa £2,000 may be agreed at the next meeting. Agenda

8. To consider and review Planning

16/1644	6 Holway Close, Cromer	Single storey side and rear ext	No objections
16/0601	6 Goose Green, Thorpe Market	NMA to allow change in bi-fold door height, remove soil stack through roof in ext to change position of downpipe, and change in design of bathroom window.	Approved
16/1559	6 Brownsfield, Roughton	Erection of detached 2 storey dwelling and garage	With NNDC
16/1488	Kismet, Cromer Rd	Single storey ext to side, render to walls of existing property	Approved
16/1480	Six Acres Caravan Site	Siting of 1 static caravan	Permitted
16/1465	3 Orchard Farm Barns, Back Lane, Roughton	Erection of single storey side ext and creation of first floor over existing car port	Permitted
16/1425	The Stables, Primrose Farm Barns, Back Lane	Change of use- conversion of 3 bay garage to holiday accommodation	Permitted
16/1244	Jonas Farmhouse, Cromer Rd	Insertion of dormer window and balcony to south elevation	Permitted

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9. Finance

9.1 To consider donation to Age UK

A £100 donation was agreed and a cheque written.

9.2 To approve payments

Date	Cheque	Payee	Chq
09.01.17	35.00	ICO	267
09.01.17	52.00	Mick Kinder (caretaker)	268
09.01.17	650.00	NCC VAT - 106 agreement	269
09.01.17	535.53	Elaine Pugh	270
09.01.17	1,791.60	NGF Play Ltd	271
09.01.17	7.20	Indigo Waste	272
09.01.17	100.00	Age UK	273

Funds received

UK Power Networks – wayleave £69.00

10. To Receive Reports from Councillors

A report was made regarding dog fouling along the bridleway near to Orchard Close. Discussion regarding the installation of a dog bin took place. Agenda

Issues with a resident leaving their bins on the road along Back Lane and obstructing the Highway. The Clerk would write to the householder. EP

The notice board at Mill Lane needed replacing and the Clerk would investigate the cost of replacement. EP

Turnpike Road needed sweeping again near to Keeper's Retreat – the Clerk would write a letter asking the contractor to be more considerate during building. EP

Japanese knotweed had been reported on the common and the Clerk would ask a contractor to deal with this. EP

11. To Confirm the Date of the next meeting – Roughton Parish Council Ordinary Meeting on Monday 6th March 2017 - 7.30pm Roughton Village Hall

There being no further business the meeting closed at 8.30pm

6th March 2016

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RICHARD SEAWARD - CHAIR

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