

ROUGHTON PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

ELAINE PUGH - CLERK TO COUNCIL – 01692 402998

RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 7TH MARCH 2016 @ ROUGHTON VILLAGE HALL @ 7.30PM

14/03/2016 09:36

Present: Mr Richard Seaward (Chair), Mr Tim Hunt, Mrs Angela Hewett, Mrs Ann Arrow, Mr Roy MacDonald and Mr Sean Crampsie
Apologies: Mr Paddy Bennett
Others: Sue Arnold-NNDC; no members of the public were present

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
No interests were declared.

1.1 To receive requests to record the meeting via visual/audio
The Clerk outlined that the meeting would be recorded.

- 2. To consider apologies for absence**
Mr Paddy Bennett - accepted by the Council.
- 3. To approve Roughton Ordinary Parish Council Minutes - 11th January 2016**
Resolved to approve.
- 4. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting to the public.
Sue Arnold, NNDC - outlined that the proposed Felbrigg roundabout funding is gradually coming together and NCC will match any funding raised. NNDC's portion of the Council Tax will not increase. The Council finances are in good order. The Government grant is fading out and the Council needs to be innovative in finding ways of working. Shared services are becoming more common. The car park charging systems have been reviewed and the main towns will remain constant with coastal car parks being increased by 30p per hour. A further 5 empty homes may be compulsory purchased. Broadband is getting better but is still not fast enough. NCC are working closely with BT to improve the service and to get better coverage. There are calls for sites in the Local Plan. All were urged to complain to NCC and BT regarding issues with Broadband speeds and service.
Resolved to close the meeting to the public.

- 5. To review and consider ROU03 draft 106 agreement**
The Chair and Clerk informed that they had met with Jane Linley - Roughton Parish Council's solicitor for the 106 agreement. Numerous points on the draft agreement had been highlighted and Jane Linley was to work on this document on behalf of the Council. Comments raised was the repayment of monies left from the maintenance funding if not used within a 5 year period; transfer of the land in one parcel to save legal fees, that Roughton Parish Council be consulted on the specifications for the elements which they would ultimately be financially responsible for and other ancillary points that all needed to be ironed out.

The Members agreed that it may be necessary to hold an extra-ordinary meeting to progress the 106 in an expedient manner. The Clerk would keep all Members informed as necessary.

6. To report on Matters Arising

6.1 Police Report if not in attendance

The Clerk read out the Police report which informed that there had been 1 burglary (other) and 1 criminal damage to a motor vehicle reported. Calls to the Police amounted to 18. The next mobile police surgery will be held on 17th March between 11.30 and mid-day.

6.2 Plaque for notice board

Tim Hunt would try and meet with the resident.

6.3 Notice board - upgrade of footpath signage - with Photoworx

6.4 Pond on Roughton Common

The Clerk had met with Norfolk Wildlife Trust and a report was due to be forthcoming prior to the next meeting. The initial summary covered the suggestion that a tree survey be undertaken. The Clerk would contact NNDC to find out if they would be prepared to assist in this. If not a tree surgeon would need to be sourced. EP

6.5 Grass cutting and mole control of Roughton common

Due to commence soon depending on weather. Contractor would level the mole hills as much as possible prior to cutting. Mole control is due to commence.

7. To consider and review correspondence

Clerks and Councils direct
 NALC information
 NNDC - Call for sites
 Councillor training availability
 NHS Health check
 NCC - re update on Felbrigg roundabout
 Draft 106 agreement
 Information on new audit arrangements for 17-18

8. To consider and review Planning

16/0259	Sereynis, Back Lane	Detached Annexe	No objections
16/0178	237 Roughton Road	Erection of extensions to sides of dwelling	No objections
15/0665	Land adjacent to Chapel Rd, Roughton	Erection of 12 affordable dwellings, infrastructure and associated parking and turning.	Permitted
15/1519	Roughton Lodge, Norwich Road	Change of use from guest house to residential dwelling	Permitted
16/0140	Land at rear of former Roughton Motor Co	Erection of 12 affordable dwellings, infrastructure and associated parking and turning. - Reserved matters	No comments
15/1865	Woodlands, Cromer Road	Demolition of bungalow and garage and erection of one and a half-storey dwelling and detached double garage	Permitted
15/1174	18 Orchard Close	Amended design	Permitted

9. To consider and agree management of Defibrillator

Jim Begley of CHT has been undertaking the management and reporting of the status of the defibrillator on behalf of the Parish Council. It has now come to a point where this responsibility needs to be passed onto the Council. It was resolved that Sean Crampsie take on this task. The Clerk would liaise and make arrangements for a smooth transition. EP

Tim Hunt had very kindly undertaken the electrical test on the defibrillator and the Council thanked him for this.

10. Finance

10.1 To approve payments

Payments	Amount	Cheque
Mazars - 14-15 audit costs	£150.00	231
NNDC - elections 7th May 2015	£69.53	232
Daniel Plumley	£100.00	233
Elaine Pugh (salary & expenses)	£565.94	234
Shane Scarff	£70.00	235
Funds received		
Interest	£1.51	

Resolved to pay enbloc.

11. To Receive Reports from Councillors

It was reported that speeding along Chapel Road was a big concern along with Back Lane. Unfortunately the only way to address this was with a community speedwatch team or a SAM II unit. The Clerk would ask the Police to try and undertake more speed checks in the area.

EP

The change of date of the July meeting was discussed and the new date would be 25th July 2015.

12. To confirm the date of the next meetings -

**Annual Parish Meeting followed immediately by the
Annual Parish Council Meeting**

Monday 16th May 2016 - 7.30pm Roughton Village Hall

There being no further business the meeting was concluded at 8.10pm.

Richard Seaward - Chair

8th March 2016

