

ROUGHTON PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

ELAINE PUGH - CLERK TO COUNCIL – 01692 402998

RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 11TH JANUARY 2016 @ ROUGHTON VILLAGE HALL @ 7.30PM

18/01/2016 11:13

Present: Mr Richard Seaward (Chair), Mr Paddy Bennett (Vice Chair),
Mr Tim Hunt, Mrs Angela Hewett and Mr Sean Crampsie

Apologies: None

Others: Sue Arnold-NNDC, Hilary Cox-NCC, PCSO Allison Holmes
and 2 members of the public

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
No interests were declared.

1.1 To receive requests to record the meeting via visual/audio
The Clerk outlined that the meeting would be recorded.

- 2. To consider apologies for absence**
None had been received.

- 3. To approve Roughton Ordinary Parish Council Minutes - 2nd November 2015**
Resolved that these be approved.

- 4. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting to the public.

PCSO Allison Holmes outlined that there had been 1 crime reported since 1st October 2015 to 11th January 2016. Calls to Police by members of the public amounted to 29. The next mobile police surgery will be held on 19th January 2016 between 1.30pm and 2pm. The current priorities were outlined.

Sue Arnold - NNDC informed on the progress of the Local Planning and that the process could take upto 3 years. The Planning Department was undergoing a business transformation programme and this would include the review of the planning website to ensure that it is easier to use and understand. NNDC had contributed approximately £1m to the upgrading of Broadband for North Norfolk however, progress is reliant on BT to provide the service. It was hoped that approximately 95% of the district would receive the fibre service. The Felbrigg roundabout was progressing and there was approximately 107k short - an SOS has gone out to local businesses to ask them for financial support for this initiative.

Hilary Cox - NCC spoke about the work which NCC were undertaking in order to speed up the delivery of Broadband. Presentations had been given to NNDC from NCC on this project and Broadband is a priority. The Felbrigg roundabout is progressing and all are aware of its importance to the area. There are closures in Cromer due to road works. Feedback is being assessed on the initiative of "re-imagining Norfolk". The Postwick junction was now open. The Walker's are Welcome initiative is progressing and is being promoted on the website.

Resolve to close the meeting to the public.

5. To report on Matters Arising

- 5.1 **Police Report if not in attendance**
See Agenda item 4.
- 5.2 **Plaque for notice board** - awaiting details from resident
- 5.3 **Community Heartbeat Training**
Invitation to join Southrepps Training on March 10th - 10am at Southrepps Village Hall. Alternatively arrangements will be made for Thorpe Market in due course.
- 5.4 **Notice board** - upgrade of footpath signage
The Clerk had brought in the metal map and outlined several courses of action. It was decided that initially a Perspex cover should be purchased and sealed. The Clerk would arrange this. EP
- 5.5 **ROU03 - draft agreement for 106** - waiting for NPLAW
- 5.6 **Car park at Fish and Chip shop** - noise - written to Police and owners who had acknowledged receipt and were aware of the situation which was being monitored.
- 5.7 **Parking in Old Turnpike** - written to Police and Highways
There was little the Police or Highways could do unless there was an obstruction.
- 5.8 **Pot holes along Chapel Road** - near to NR11 8QP - reported to the Rangers
- 5.9 **Pond on Roughton Common** - Meeting has been set up with Norfolk Wildlife Trust for advice. A report would then be forwarded with suggested action.

6. To consider and review correspondence

Roughton Village Hall - thank you for donation of £300
Mr and Mrs Simper re utilisation of car park out of hours
East Anglian Air Ambulance - thank you for donation of £300
NALC - New Audit regime for 17-18
STEPS - Felbrigg Roundabout update
NNDC Consultation on new street name
North Norfolk Tourism Forum - Overview - update

7. To consider and review Planning

* It was resolved that the meeting be opened at this point to allow Richard Seaward to speak and who declared his personal interest in this item. This matter was discussed at length and the Chair position was handed to Paddy Bennett for the vote. It was resolved that there were no objections to this planning application. The Clerk would inform NNDC accordingly. EP

15/1811	Highview House, Norwich Rd	Erection of greenhouse	No objections
15/813	Roughton Motor Co, Chapel Rd	Variation of conditions 5,6,9 and 11 of 15/0058	No objections
15/1174	Erection of 1 dwelling - 18 Orchard Close	Amended design	No objections*
15/1632	Southerly, Chapel Road	Erection of single storey ext to rear of dwelling	Permitted
15/1519	Roughton Lodge, Norwich Road	Change of use from guest house to residential dwelling	Permitted
15/1419	The Cottage, Thorpe Market Rd, Roughton	Installation of 10kw ground mounted solar pv array	Permitted
15/1222	Primrose Farm Barns, Back Lane	Erection of extension and alterations to garage to create snug	Permitted
15/1273	The Cottage, Back Lane, Roughton	Erection of single and 2 storey ext to dwelling	Permitted

It was resolved that the Chair position be handed back to Richard Seaward.

8. To consider New Street Name of Wilfred Davison Crescent or Way at land known as Roughton Motor Garage.

Discussion took place on this item and it was resolved that Wilfred Davison Way be suggested to NNDC. Clerk to arrange. EP

9. Finance

9.1 CAB - appeal for financial donation
The Clerk read out the appeal letter and it was resolved that £100 be donated to this important charity. EP

9.2 **Norfolk Age UK** - appeal for financial donation
The clerk read out the appeal letter and it was considered that £50 be donated to this charity. EP

9.2 **To approve payments**

Payments	Amount	Cheque
ICO - registration renewal	£35.00	223
Roughton Hall - hire	£84.00	224
Shane Scarff - caretaker - Nov/Dec	£90.00	225
Indigo (bottle bank collections)	£10.80	226
Elaine Pugh (salary & expenses)	£525.96	227
Mr D A Cheer	£75.00	228
Norfolk CAB	£100.00	229
Norfolk Age Concern	£50.00	230

Resolved to pay enbloc

Funds received

UK Power Network	£69.00
Lloyds Bank interest	£1.49

10. To Receive Reports from Councillors

Paddy Bennett outlined that Roughton Play Group had approval to replace their current structure and were sourcing funding options for this purpose. The Group currently had 25 children with a waiting list.

**11. To Confirm the Date of the next meeting -
Roughton Parish Council Ordinary Meeting on
Monday 7th March 2016 - 7.30pm Roughton Village Hall**

There being no further business the meeting was closed at 8.30pm.

Richard Seaward

7th March 2016