

ROUGHTON PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

ELAINE PUGH - CLERK TO COUNCIL – 01692 402998

RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 7TH SEPTEMBER 2015 @ ROUGHTON VILLAGE HALL @ 7.30PM

15/09/2015 09:11

Present: Mr Richard Seaward (Chair), Mr Paddy Bennett (Vice Chair),
Mrs Ann Arrow, Mr Tim Hunt, Mrs Angela Hewett,
Roy MacDonald and Mr Sean Crampsie

Apologies: None

Others: Sue Arnold-NNDC, Hilary Cox-NCC and 1 member of the public

**1. To receive declaration of interest in items on the Agenda
and Pecuniary Interest Forms and approvals**

Richard Seaward and Paddy Bennett Agenda item 10.1

donation to Roughton Village Hall - personal interest

Richard Seaward - planning - 15/1174 - personal interest

2. To consider apologies for absence

There were none to consider.

**3. To approve Roughton Ordinary Parish Council Minutes -
6th July 2015**

Resolved to approve.

**4. Resolution to adjourn the meeting for public participation,
Norfolk Police, Norfolk District and County Councillor Reports
- 10 minutes maximum**

Resolved to open the meeting to the public.

Sue Arnold - NNDC spoke about the Local Development Plan and urged the Parish Council to comment on this. The corporate plan has been agreed and is available on the Council's website. All planning will be digital in the new year and it is hoped that it will be user friendly. Discussion took place on refugees and guidance will be given by Central Government in due course. Local issues have covered the dog bin at RLT and the wasp nest at Brownsfield. The fencing at the fishing lake is within planning law.

Hilary Cox - NCC outlined that NNDC had allocated 20k towards the development of the roundabout at Felbrigg/Holt Road. NCC are currently seeking funding from elsewhere as there is a shortfall of around 195k for this project. Planning training is being held in November and Standards training next week. NCC are in the final stages of appointing a Fire and Resilience Head of Department. The NDR has been given the green light and it is hoped that this will be good for congestion. Debate is ongoing with regard to Library services and Hilary is using this facility to go on tour with her Council Surgery. There are road closures in Cromer and these are necessary to facilitate the building of the new bus station. Adult care is being reviewed. Cromer Town Council building is continuing as a place for civil ceremonies. The Library summer reading challenge was highly successful. The Tour of Britain penultimate stage is being run through the county.

As no other members of the public wished to speak it was resolved to close the meeting to the public.

5. To report on Matters Arising

5.1 Police Report if not in attendance

The Clerk outlined the Police report which also covered the issue of speeding along the B1436 at the junction of Old Mill Road. Over the past 5 years there have been 5 injury collisions of varying levels. It is therefore difficult to find any specific trends. A suggestion was the cutting back of the hedgerow on the corner to increase visibility.

The Clerk would chase this with Highways. EP

5.2 Plaque for notice board - Richard Seaward to chase this up.

5.3 Community Heartbeat Training - waiting finalisation of dates

5.4 Notice board - upgrade of footpath signage

- work in progress waiting for frame to be taken down. EP

5.5 Community Right to Bid - New Inn - paperwork to be finalised

- Sean Crampsie - Clerk to follow this up and forward to NNDC. EP

5.6 ROU03 - agreement for 106 - informed NNDC planning

5.7 Roughton Land Trust appointment of Parish Councillor - if residents are interested they need to contact the Land Trust directly.

6. To consider Parish Partnership plan

The Clerk outlined the system and provided options to the Members for their consideration. The Council were not convinced that anything would work and considered that a SAM 2 system would not be worth the investment. It was resolved that the Council would not participate in this scheme.

7. To consider and review draft of ROU03 106 agreement - circulated

The Clerk had circulated the 38 page document by email and provided hard copies for members together with plans. The Council had been advised by NNDC to seek guidance and advice from NPLAW on this documentation as it was legally binding. The Council's main concern was that of receiving the full amount from the developer should they have financial difficulties. The Clerk was authorised to appoint and speak to NPLAW in order to seek clear legal advice on the 106 agreement taking it forward. EP

8. To consider and review correspondence

Crazee Kidz Newsletter

Various correspondence/emails re speeding along the B1436 along the 30mph zone and adjacent to Mill Road - Highways and the Police informed

NNDC - re Norfolk CAB renegotiation of service

NNDC - re the local plan and consultation - discussed and Clerk to write a letter of comment EP

Wasp nest adjacent to grit bin - Clerk investigated this was on Victory Housing and the wasps would die off in the winter

Resident regarding planning application

Residents regarding objection to Victory Housing planning application for 12 affordable houses

Letter regarding speeding vehicles along Old Mill Road

Email regarding the grass cutting at the junction of the B1436 and Mill Road

RLT regarding membership as Trustee

Norfolk Police - Cromer SNT Priorities

NNDC - Council's Corporate Plan 2015

It was resolved that Paddy Bennett Chaired this item as Richard Seaward had an interest in planning 15/1174 and would not be able vote on this matter.

9. To consider and review Planning

15/1273	The Cottage, Back Lane, Roughton	Erection of single and 2 storey ext to dwelling	No objections
15/1174	18 Orchard Close, Roughton	Erection of 1 dwelling and garage	Objected
15/0405	Maybeck Cottage, 61 Chapel Road	Non material amendment to extend rear ext 500mm	Permitted

15/0665	Land adjacent to Chapel Rd, Roughton	Erection of 12 affordable dwellings, infrastructure and associated parking and turning.	Objected to
15/0987	The Woodlands, Felbrigg Rd	Erection of single storey front and rear ext and detached car port	No comment
15/0924	Rest Harrow, Chapel Rd	Erection of replacement porch with ramp access to front of dwelling	No comment
15/0817	229 Roughton Road, Cromer	Erection of single-storey rear ext	Permitted
15/0928	The Old Chapel, Chapel Rd	Alterations to the north and west elevations of dwelling	Permitted
Resolved that Richard Seaward resume as Chair to the meeting.			

10. Finance

10.1 To consider donation/contribution towards the maintenance of Roughton Village Hall (if required)

Paddy Bennett outlined that there were still funds available for the work with the NNDC Big Society Fund - however, the Hall may be seeking a grant in the region of £800 in the near future. The Committee were waiting for quotations.

10.2 To approve payments

Payments	Amount	Cheque
Shane Scarff - caretaker - July £40.00		
Shane Scarff - caretaker - August £65.00	£105.00	207
NNDC - litter bin emptying	£124.80	208
Kevin Richardson - grass cutting	£210.00	209
Cheerful Design - website	£31.59	210
Elaine Pugh (salary & expenses)	£506.66	211
Resolved to save enbloc		
Funds received		
Lloyds interest	£2.03	

11. To Receive Reports from Councillors

The Benches needed varnishing on the Common and a bench needed to be secured. The Clerk would instruct the caretaker to undertake this work. EP

There seemed to be a high volume of signage on the verges near to Groveland. The Clerk would ask Highways to remove these. EP

There was general concern around intermittent parking on the common by users of the play equipment.

Training was being undertaken by Members in Standards and Planning.

12. To Confirm the Date of the next meeting - Roughton Parish Council Ordinary Meeting on Monday 2nd November 2015 - 7.30pm Roughton Village Hall

There being no further business the meeting was closed at 9.15pm

2nd November 2015

Richard Seaward - Chair