

ROUGHTON PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

ELAINE PUGH - CLERK TO COUNCIL – 01692 402998

RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 6TH JULY 2015 @ ROUGHTON VILLAGE HALL @ 7.30PM

06/09/2015 17:09

Present: Mr Richard Seaward (Chair),
Mrs Ann Arrow, Mr Tim Hunt, Mrs Angela Hewett and
Roy MacDonald

Apologies: Mr Sean Crampsie and Mr Paddy Bennett (Vice Chair),

Others: Roger Howe, Sue Arnold - NNDC and 1 member of the public

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
Richard Seaward - Village Hall Agenda item 9.2 - personal
Angela Francis - Planning agenda item 10 - personal
- 2. To consider apologies for absence**
Mr Sean Crampsie and Mr Paddy Bennett - accepted by the Council.
- 3. To approve Roughton Annual Parish Council Minutes - 18th May 2015**
Resolved to approve.
- 4. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**

Resolved to open.

Sue Arnold NNDC - outlined that NNDC expected the central Government grant to be cut again this year - it is believed that technology will play a large part in economy drives. The NNDC corporate plan will be published and available on the website. It encompasses election pledges of manifesto, giving electorate the opportunity to judge on results. Jobs, economy, housing, infrastructure, coast and countryside plus delivering excellent services will provide the main headings. The new local plan is a 3 year process and will cover the next 20 years. It is important it is in place as coupled with a five year land supply protects NNDC from challenges by developers.

Broadband is high on the priority list and being worked on with NCC. The empty homes and industrial eyesores are being tackled. 130 houses dealt with by Enforcement board with all but six having positive results, not only improving the environment but producing much needed homes and contributing towards the council tax income.

A memorial to those who lost their lives in WW1 has been donated to NNDC by blacksmith Nigel Barrett.

The roundabout at Felbrigg is being pushed forward and the cost is estimated at approximately 250k.

Roger Howe, NNDC - introduced himself and outlined the situation with regard to the application for a Lawful Development Certificate relating to Swallow Cottage at Hillside. This is the second application received by NNDC with regards to a mobile home being utilised as a hobby area - the first one being in Trimmingham. The Clerk had received calls relating to this application from Members of the community and had referred them to Roger Howe for further information and guidance.

Resolved to close.

5. To report on Matters Arising

5.1 Police Report if not in attendance

10 various crimes had been reported since 2nd March. The next mobile police surgery will be on Thursday 13th August between 4-5pm.

5.2 Plaque for notice board - Richard Seaward to chase this up.

5.3 Community Heartbeat Training - dates are to be re-arranged

5.4 Purchase and installation of bench for Alan Joseph Cole - completed

5.5 Community Right to Bid - New Inn - paperwork to be finalised

5.6 Update on ROU03

Planning has been approved subject to certain elements - the planning schedule had been circulated to members for their consideration.

6. To formerly agree to adopt land and boardwalk as outlined in discussions with landowner of ROU03 via NNDC- depending on agreed maintenance funding via S106

The members discussed the options at length and considered that it would be beneficial to the community long term if the asset and funds from this 106 agreement were secured and held by the Parish Council on behalf of the residents of Roughton. The Council would be in control of both the allocated funds and the maintenance schedule. This agreement would be ratified long term with the developer and NNDC with regards to the maintenance sum provided and the Council would need to ensure that a financial pot of money were forthcoming along with the responsibility and asset. Clerk to inform Planning Department at NNDC. EP

7. To consider and review footpath signage and open notice board outside Roughton School

Members reviewed both notice boards and it was suggested that the unit holding the footpath map has its Perspex removed and a new piece be purchased and installed. Clerk to assess and report back. EP

8. To consider and review correspondence

Clerk's and Councils Direct

Victory Housing re Brownsfield garages being replaced by 2 bungalows

NNDC Planning - re Planning Inspectorate - Land adjacent to Woodlands - appeal refused

NNDC - Roger Howe re Lawful Development Certificate re Swallow Cottage

NNDC planning report re ROU03 30 dwellings - PO 14/0986

Hilary Cox - NCC report

Ros Calvert - internal audit report - handed out and noted by Council

NCC - Partnership plan

Resident re the Defibrillator - Clerk responded - Defib is checked weekly

Resident re speeding around Old Mill Lane - see Councillor reports 11

9. Finance

9.1 To approve payments

Payments	Amount	Cheque
Ros Calvert - internal audit	£40.00	202
Douglas Madeley (mole patrol)	£190.00	203
Shane Scarff - caretaker	£215.00	204
Elaine Pugh (salary & expenses)	£388.30	206
Kevin Richardson	£210.00	205

Resolved to pay enbloc.

Funds received

HMRC - VAT refund £1,415.43

- 9.2 NNDC - glass recycling £297.08
 To consider donation/contribution towards the maintenance of Roughton Village Hall if required
 Resolved that this be deferred.

10. To consider and review Planning

15/0817	229 Roughton Road, Cromer	Erection of single-storey rear ext	No objections by PC
15/0524	Hill House Farm, Norwich Rd	Demolition of existing detached 3 storey dwelling and erection of 3 storey detached dwelling with basement	No comment
15/0412	The Byre, 4 Flaxmans Farm	Inst of UPVC replacement windows	Permitted
15/0928	The Old Chapel, Chapel Rd	Alterations to the north and west elevations of dwelling	Parish Council to comment that this is not in keeping with the
15/0931	Keepers Retreat, Old Turnpike	Erection of detached bungalow and associated access	Access issues were identified and the Clerk would inform NN

11. To Receive Reports from Councillors

The Clerk was requested to write to Roughton Land Trust and to ask that a Parish Councillor be appointed to liaise between both organisations. EP

Roy MacDonald had forwarded an email in connection with the speeding/accident concerns along the Old Mill Road and the junction of the B1436/Old Mill Road. A suggestion was put forward that "Community Speedwatch area" signage be placed around under signs. The Clerk would discuss the options with Highways and find out if there is a way forward to improve the area utilising the Parish Partnership Funding programme and maybe purchasing a "SAM" unit. EP/Agenda

The grass at the junction of the B1436/Old Mill Road (Pond side) needed cutting back and the Clerk would request Highways to undertake this. EP

12. To Confirm the Date of the next meeting - Roughton Parish Council Ordinary Meeting on Monday 7th September 2015 - 7.30pm Roughton Village Hall

There being no further business the meeting was closed at 8.55pm

 Richard Seaward - Chair

