

ROUGHTON PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

ELAINE PUGH - CLERK TO COUNCIL – 01692 402998

RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 5TH JANUARY 2015 @ ROUGHTON VILLAGE HALL @ 7.30PM

02/03/2015 11:04

Present: Mr Richard Seaward (Chair), Mr Paddy Bennett (Vice Chair),
Mrs Ann Arrow, Mr Tim Hunt, Mrs Angela Francis,
Mr Sean Crampsie and Mr Roy MacDonald

Apologies: Mrs Chloe Bennett

Others: 4 Members of the public, David Jewell - Chaplin Farrant,
Christopher Dove - Dove Jeffrey Homes,
NNDC Sue Arnold and PCSO Allison Hamilton

ACTION

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**

All members expressed their personal interest in Agenda item 11
- Planning for 14/1454 (Previously known as "Roughton Garage").

Paddy Bennett and Richard Seaward - personal interest in donation to Village Hall - 10.1

- 2. To consider apologies for absence**
Mrs Chloe Bennett - accepted by the Council

- 3. To approve Roughton Ordinary Parish Council Minutes - 3rd November 2014**

Resolved to approve. Minutes to be placed onto the website. EP

- 4. Presentation from Chaplain Farrant and Dove Jeffrey Homes re development of land behind the ex Roughton Garage**

David Jewell of Chaplain Farrant and Christopher Dove of Dove Jeffrey Homes consulted and outlined a Housing Exception Scheme for the land **behind** the Roughton Garage which is a totally separate entity to the land in front which belongs to a different developer.

This piece of land has been identified by Victory Housing and NNDC as a possible housing Exception Scheme for the Village. This would allow 19 mixed structures to be built as affordable housing for the area. Discussion took place with regard to flooding concerns, access and visibility - all which had been taken into consideration by the relevant authorities.

The Council's primary concern with this affordable scheme is that it will along with the Roughton Motor Company's site and ROU03 give 65 (approximately) units of new housing to the area. Members asked the Clerk to write to NNDC on this matter to detail areas of major concern. The 3 projects are being built as individual sites and there needs to be a total overview of the area. Are all the projects suitable for the Parish and can the current infrastructure accommodate this additional surge in housing development? EP

The Chair thanked the presenters for attending and the picture boards were left for the Clerk to hold and one was given to Sean Crampsie to retain.

5. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum

Resolved to open.

A question was asked by a member of the public regarding access and visibility splays at the proposed exception scheme which was responded to.

PCSO - Allison Holmes, informed that 2 crimes had been reported since 2nd November 2014 which related to thefts. The next mobile Police surgery will be held on Thursday 22nd January between 10-11am. An additional venue for surgeries had been added at Morrisons in Cromer on Wednesday 14th January between 12-2pm. The current priorities were outlined. Details on Police Connect and SAM2 were given.

Sue Arnold, NNDC gave details on the coastal erosion scheme and informed that the Chief Executive of NNDC had been in discussions with number 10! The development incentive scheme has been extended for a further 12 months to encourage developers to bring forward their building projects rather than "banking" the land. Empty homes were still being identified and approximately 167 out of 800 had been brought back into use. NNDC is top in the league for Norfolk in the table of affordable homes built. Car parking charges will not be raised this year and will now be free in the evenings. The Big Society Fund was still available and open for applications.

Resolved to close.

6. To consider and agree expenditure for repair of play equipment

The Clerk outlined that she had approached Southrepps Parish Council who were in agreement to meeting 50% of the cost of the hire of the equipment. Each Parish would then pay their own charges for any additional fees. The Clerk was given delegated authority to arrange this and the cost would be in the region of £637 approximately for each Parish plus VAT. EP

7. To report on Matters Arising

7.1 **Police Report** - see Agenda item 5.

7.2 **Installation of defibrillator and housing** - installed. Weekly and monthly checks are being undertaken by the First Responders on our behalf. This information is then uploaded to the NHS Ambulance Service for their records.

7.3 **Plaque for notice board** - Richard Seaward would contact Mrs Goldsmith to find out the correct wording. RS

7.4 **Temporary footpath along Chapel Road by "Old Roughton Garage"** - Highways inform that this is too dangerous however it is part of the planning application conditions when built - 14/1454 refers.

7.5 **Play equipment repair and Hally Gally**

Repairs undertaken and Southrepps Parish Council has agreed to a 50/50 split for the charges of the Hally Gally - see Agenda item 6.

8. To consider and review correspondence

NCC - Steve White re temporary footpath response - item 7.4 refers

Felbrigg Roundabout regarding the "Felbrigg Roundabout"

AGE UK - request for donation - Agenda

Community Heartbeat - training session to be arranged EP

NALC information

Norfolk Police - match funding for PCSO's

9. To consider replacement caretaker for Roughton - 1 hour per week

The Clerk outlined that a replacement caretaker for the village had eventually be sourced. It was resolved by the Council that Daniel Plumley undertakes this work at a cost of £11.00 per hour. Clerk to inform. EP

10. Finance

10.1 To consider donation/contribution towards the maintenance of Roughton Village Hall

Paddy Bennett outlined that the flat roof works had now been completed however, the painting was still work in progress. Additional quotes had to be sought again for the work on the floor. It was resolved to defer this to the next Agenda.

10.2 To consider contribution towards roundabout at Felbrigg

The Council considered the contents of the letter from Felbrigg Parish Council and at the present time they were just looking for a commitment of funds. After debate it was resolved that £1,000 be ring fenced out of the Council's budget for this project and that the Clerk inform Felbrigg Parish Council accordingly. EP

10.3 Donation to Norfolk Accident Rescue

Resolved to defer.

10.4 St Mary's request for donation

The Clerk read out the request and informed that previously £200 had been allocated. It was resolved that £200 be donated this year. EP

10.5 To approve monthly payments

Payee	Amount	Cheque
Royal British Legion S137 (agreed November)	£75.00	180
Daniel Plumley (caretaker)	121.00	181
Elaine Pugh - (salary and expenses)	£509.19	182
Kevin Richardson - grass cutting	£70.00	183
Norfolk Games & Frames (maintenance play equip)	£1,620	184
Just the Job	£22.00	185
Funds received		
Bank interest	£2.04	

Resolved to pay enbloc

11. To consider Planning

14/1454	Roughton Motor Co, Chapel Rd	Erection of 8 dwellings
14/1475	Primrose Barn, 2 Flaxmans Farm, Felbrigg Road	Erection and extension of replacement rear balcony
14/1474	Southerly Caravan Site	Demolition of ladies toilet block and men's and women's shower block and erection of new
14/1440	Victoria Lodge, Old Mill Rd	Erection of front conservatory
14/0365	Keepers Retreat, Old Turnpike	None Material amendment to permit revised windows and door layout to south
14/0945	Sunnyside, Chapel Road	Retention of partially constructed single-storey ext
14/1185	Flint Barn, Back Lane	Reinstatement of vehicular access
14/1183	Hill House Farm, Norwich Rd	Variation of condition 2 of planning permission reference 13/1417 to permit sing

12. To Receive Reports from Councillors

Emptying bins on the common - the Clerk would investigate EP

Pot holes along Old Turnpike - Clerk to chase EP

13. To Confirm the Date of the next meeting -

Ordinary Parish Council Meeting Monday
2nd March 2015 - 7.30pm Roughton Village Hall

**THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT
2042.**

RICHARD SEAWARD

DATE: 2ND MARCH 2015