

# ROUGHTON PARISH COUNCIL

## ORDINARY MEETING OF THE PARISH COUNCIL

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 new road, north Walsham, Norfolk, nr28 9df

Minutes of the Ordinary meeting of the parish council

Held on Monday 1st July 2013 @ Roughton Village Hall

02/01/2014 13:48

**Present:** Mr Richard Seaward (Chair), Mr Roy McDonald,  
Mrs Chloe Bennett and Tim Hunt

**Apologies:** Mr Paddy Bennett (Vice Chair)

**Others:** Hilary Thompson-NCC, Sue Arnold - NNDC  
6 members of the public, PCSO Alison Holmes

### ACTION

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**  
Mr Tim Hunt declared a personal interest in Planning Application 13/0675.
- 2. To consider apologies for absence**  
Mr Paddy Bennett - accepted by the Council.
- 3. Approve outstanding Minutes - Annual Parish Council Meeting 20<sup>th</sup> May 2013**  
Resolved that these be approved.
- 4. Six month review of Unreasonably Persistent Complainer**  
The Clerk outlined that there had been 56 contacts from the Unreasonably Persistent Complainer for various reasons since January 2013; 15 of which were still ongoing via the ICO. It was resolved that the person remains on the Unreasonably Persistent Complainer list for the full period and until January 2014.
- 5. Resolution to adjourn the meeting for public participation and Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**  
**Resolved to open the meeting to the public**  
*PCSO Alison Holmes* introduced herself as the new contact for Roughton. 1 crime had been reported since May and that was assault occasioning actual bodily harm. There were 14 calls to the Police. The next mobile police surgery will be held on Monday 11th August between 11.30am and 12.30pm. The current SNT priorities were outlined.  
  
**Hilary Cox - NCC** - informed that she had been elected as Chair to NCC. The County Council was now settling down and members were understanding the role of a County Councillor. Roughton Scouts Group had received 35k towards their funds from the NCC Community Construction Fund.

**Members of the public** - spoke about an issue with the The Loke from Chapel Road where a resident had made an entrance onto a public footpath. The Clerk would inform NNDC and NCC to try and resolve this matter. EP

**Sue Arnold - NNDC** - apologised to residents if they had received a duplicate reminder from Kier regarding their brown bins. Planning laws are changing considerably over the next few months. The Corporate Leadership Team from NNDC will be attending various Parish Council meetings in due course.

**A member of the public** - protested strongly and assertively against the continued listing of the Unreasonably Persistent Complainer and stated that the data supplied was wrong and that was the reason why they had complained to the ICO.

As the time allocated for public speaking had been utilised the Council agreed to extend this for a further 10 minutes to allow the member of the public to continue to speak.

The member of the public continued by telling the Members that the Council did not understand what it was doing and that they had a lack of knowledge. The person then went on to inform that they needed a 2 hour slot to view the Council's 2012-2013 accounts. EP

The Chair indicated that this request would be accommodated. The Chair was then accused by the member of the public for naming him as the Unreasonably Persistent Complainer. The Chair at no time named the Unreasonably Persistent Complainer and categorically denied pointing them out at the meeting.

**It was resolved to close the meeting to the public.**

**6. To report on Matters Arising (updates and for information)**

- 6.1 Police Report - refer to 5 above.
- 6.2 Invitation to owner of ROU3 to attend meeting - declined for July - invited for September - Clerk would chase again. EP
- 6.3 Repair of bus shelter wall - contractor instructed.
- 6.4 NNDC Corporate Leadership Team invitation to attend meeting - Awaiting confirmation of dates from NNDC

**7. Finance**

Payee	Amount	Cheque
Elaine Pugh	£392.09	118
Secret Gardens	£239.00	119
NNDC - bin emptying at bus stop	£112.32	120
Mr Keith Benford (internal audit)	£60.00	121
<b>Funds received</b>		
NNDC - recycling credits	£370.85	
Resolved pay enbloc		

**7.2 Consideration of purchase of new notice board**  
 The Clerk was given delegated responsibility to investigate the purchase of this item and a budget of approximately £500 was authorised for expenditure on this item. It would be confirmed prior to purchase exactly where the notice board would be placed at the Petrol Station and the Clerk would present information prior to purchase. EP

**7.3 Consideration of donation/purchase of items for the Friends of Roughton School**  
 Members discussed this item and Chloe Bennett outlined the benefits of the Numicon system to the children at the school. A budget of approximately £132 plus VAT and carriage be donated to the Friends of Roughton School to purchase 4 sets of the system.  
 Clerk given delegated authority to organise. EP

**8. Correspondence**

NALC information  
 Post Office communication regarding new look and opening hours  
 ICO requests via the Unreasonably Persistent Complainer  
 Green Energy Box  
 FOI - Code of Conduct complaint by Unreasonably Persistent Complainer cost  
 NNDC tax payers approximately £7,000

**9. Planning Applications**

13/0289	Heath Farm, Norwich Road	Continued siting of mobile home	PERMITTED
13/0684	6 Brownsfield, Roughton	Erection of detached 2 storey dwelling and garage	No objections from PC
13/0675	Hill Farm House, Thorpe Market Rd	Demolition of outbuildings and erection of 2 storey side ext, single storey side/ear ext and garage with link extension	No objections from PC

**10. To Receive Reports from Councillors**

- Discussion took place with regard to the children's play area being kept tidy and litter free and the Clerk would ask the contractor to undertake this more frequently and nearer to the weekend.
- Accident along Chapel Road; this had been reported to Highways

The Chair thanked everyone for attending.

**11. To Confirm the Date of the next meeting -  
 Ordinary Parish Council Meeting Monday 2nd September 2013**

There being no further business the meeting closed at 8.05pm.

DATE: 2<sup>nd</sup> September 2013

Richard Seaward - Chair