

# ROUGHTON PARISH COUNCIL ORDINARY MEETING

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 new road, north walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting

Held on Monday 19<sup>th</sup> November 2012 @ Roughton Village Hall @ 7.30pm

12/01/2013 09:23

**Present:** Mr Richard Seaward, Mr Paddy Bennett,  
Mr Roy MacDonald and Mr Tim Hunt  
**Apologies:** Mrs Chloe Bennett  
**Others:** Hilary Thompson NCC  
2 members of the public

ACTION

1. **To receive declaration of interest in items on the Agenda**  
All Councillors declared their Pecuniary interest in item 9.6 and completed their forms relating to setting the Parish Precept.
2. **To consider apologies for absence**  
Chloe Bennett - accepted by the Council.
3. **Approve Ordinary Parish Council - Minutes 3<sup>rd</sup> September 2012**  
Resolved that these were approved.
4. **To adopt Councillor Pecuniary Dispensation Policy and delegate authority to the Clerk for this responsibility**  
Resolved that this policy is adopted and responsibility be given to the Clerk.
  - 4.1 **To receive Councillor requests to this Policy to allow Councillors to participate in setting Precept**  
The Clerk received the Members forms to allow a Pecuniary Interest to be voted on relating to item 9.6 on the Agenda. The Clerk confirmed that this dispensation be allowed until the elections in May 2015.
5. **Resolution to adjourn the meeting for public participation and Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**  
Resolved that the meeting be open to the public.

**Hilary Thompson - NCC** - informed on the Community Fund and the Council would investigate this with a view to funding additional play equipment. The footpath that runs along the boundary down Hillside Lane was overgrown.

A member of the public spoke about their listing as a persistent complainer and pointed out that they did not think that it was appropriate. They considered that it was not effective, there was no advantage and took up a great deal of Parish Council time.

The Chair thanked the member of the public for their contribution towards this matter.

- Resolved that the meeting be closed to the public.
6. **To report on Matters Arising** (updates and for information)
- 6.1 **Police Report if not in attendance** - Clerk  
The Clerk read out the report which covered the period 30<sup>th</sup> August - 18<sup>th</sup> November 2012 - there were 5 crimes reported with 36 calls to the police.
- 6.2 **Meeting dates for 2013**  
These were circulated.
- 6.3 **Speeding along Thorpe Market Road**  
Highways had already implemented the replacement of the faded 30mph roundel on the road. A "Slow" sign could be painted on the road at around a property called "Frogs End" as this would be the most appropriate location. Clerk to inform NCC that this "Slow" signage would be welcomed. EP
- 6.4 **Hedge at Carr Lane** - Clerk written to land owner  
This work had not been undertaken and the Clerk would write to the landowner again. EP
- 6.5 **Overhanging trees on footpaths** - work completed

7. **To review and consider Appeal by Persistent Complainer**  
Each Councillor had received a copy of the Persistent Complainer's report at the September meeting and each Member had read it. After consideration of this and the fact that no new evidence had been given in the Persistent Complainer's report (verbal and written), the Council Members considered that there was no reason to reconsider or alter the decision made by the Parish Council in January 2012. The review/appeal was therefore completed and the matter closed.

It was resolved that the Persistent Complainer remains on the list and the Clerk would write to inform the Parishioner. EP

A review was to be made in January 2013 for the period - January 2012 - January 2013.

*Note: A Member of the public repeatedly interrupted and shouted during this discussion and the Chair reminded the person that this was a closed meeting. The person continued to interrupt and the Chair stated if this continued he would have no alternative but to arrange their removal from the meeting and reminded the person again that the meeting was closed to the public.*

## 8. **Correspondence**

The Planning Inspectorate - decision and report on footpath  
Clerks and Councils Direct x 2  
Rangers report on work in Roughton  
NCC - Modification Order is not confirmed  
East of England Ambulance Service - reply to letter dated 17<sup>th</sup> September 2012  
Norman Lamb - information on Ambulance Services  
NCC - Review of Registration Service Opening Hours  
NALC information  
Request by CAB for donation - 67 enquiries from Roughton residents  
Roughton Friends - cancellation of firework display  
NNCT - request for donation  
NRCC - Signpost  
NNDC - Housing allocation scheme - formal consultation  
NNDC - planning - appeal for erection of dwelling with loose boxes and tack room has been made to the Planning Inspector  
NPlaw - letter re Code of Conduct complaints - 4 by the Persistent Complainer

## 9. Finance

### 9.1 To approve payments

Payments	Amount	Cheque
Thorpe Market Parish Council	£22.75	093
Secret Gardens (September)	£138.00	094
Elaine Pugh	£663.84	095
Mazars - audit fee	£162.00	096
Secret Gardens	£91.00	097
Royal British Legion	£50.00	098
Roughton St Mary's Church	£200.00	099
CAB	£100.00	100

Resolved to pay enbloc.

### Funds received

2 <sup>nd</sup> tranche Precept	£5,000.00
UK Power Networks	£63.21

### 9.2 Consideration of donation to Royal British Legion (2011 - £50)

Resolved that £50.00 be made payable to the RBL.

### 9.3 Consideration of donation to Church grass cutting (2011-£200)

Resolved that £200 be made payable to the Church.

### 9.4 Consideration of donation to CAB (2011 - £100)

Resolved that £100 be made payable to CAB.

### 9.5 Consideration and contribution to Clerk's new computer (pro rata)

Resolved that £50.00 be made available as a contribution to the Clerk's new computer.

### 9.6 Consideration of budget and Precept setting for 2013-2014

After careful consideration and the assessment of risk by the Persistent Complainer objecting to the Council's accounts for 2012-2013; it was resolved that the Precept be reduced to £8,500. Clerk to complete paperwork and inform NNDC. EP

## 10. Planning Applications

12/0321	Jonas Barns	Removal of Cond 2 to permit perm residential occupation	No comment/objections
12/1076	Land Rear of Hill Top - Thorpe Market	Change of use of land from agricultural to garden	No comment/objections
12/0744	Highview House, Norwich Rd	Construction of front and rear dormers to cart shed and revised link extension	GRANTED

### 11. To consider and approve location and expenditure for additional rubbish bin(s) within the village.

The problem with regard to rubbish left in the bus shelter continued and Members discussed this in detail. It was resolved that the Clerk be given delegated authority to spend up to £200 to install a bin and arrange the collections by NNDC on a bi-weekly basis. EP

**12. To Receive Reports from Councillors**

There was an issue around Old Turnpike where people are finding it difficult to get out of their drive as people are parking on the grass verge. The Clerk would speak to Highways to find a way forward on this matter. EP

There was an issue with a path which leads from Back Lane to Chapel Road and this needs to be cleared out. EP

Reports had been received on the rubbish left in the bus shelter by the bus stop and it was hoped that placing a bin near to the area that this would solve the problem.

**13. To Confirm the Date of the next meeting -  
Ordinary Parish Council Meeting Monday 7<sup>th</sup> January 2013**

The Chair thanked everyone for attending.

**There being no further business the meeting closed at 8.15pm.**

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RICHARD SEAWARD - CHAIR

DATE: 7<sup>th</sup> January 2013