

ROUGHTON PARISH COUNCIL ORDINARY MEETING

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 new road, north Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Meeting of the Council

Held on Monday 19th March 2012 @ Roughton Village Hall @ 7.30pm

29/09/2012 16:32

Present: Mr Richard Seaward (Chair), Paddy Bennett (Vice Chair)
Roy MacDonald, Chloe Bennett and Tim Hunt

Apologies: None

Others: Sue Arnold - NNDC, Hilary Thompson - NCC
2 members of the public

ACTION

1. **To receive declaration of interest in items on the Agenda**

- Richard Seaward - Village Hall - personal,
- Chloe Bennett - Village Hall, - personal
- Roy MacDonald - Roughton Land Trust - personal
- Paddy Bennett, Richard Seaward and
Chloe Bennett - Roughton Youth Club - prejudicial

2. **To consider apologies for absence**

There were no apologies necessary.

3. **Approve outstanding Minutes -**

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Resolved that these were approved. Clerk to arrange to place onto the website.

EP

4. **Resolution to adjourn the meeting for public participation and Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**

Resolved to open the meeting to allow the public to speak:

A member of the public - asked if the Council were going to replant new trees to replace the felled dead ones. The Chair responded that at the present time there were no plans but this would be added for the next Agenda. **Agenda**

Sue Arnold - informed that the structure at NNDC had changed and there were now 3 corporate team members; senior manager posts are being reduced from 14 to 9. This is necessary to keep the Council Tax down and maintain front line services. The illegal parking at Brownsfield was being dealt with by NNDC. Litter picking is now undertaken by Kier and they are currently undertaking this task.

Hilary Thompson - outlined the signage for the common. NCC are trying to manage pot holes and if there are pot holes in the village they should be reported.

Resolved to close the meeting to the public.

5. **To report on Matters Arising** (updates and for information)
- 5.1 **Police Report if not in attendance**
No report had been forthcoming and the Clerk would chase this. EP
- 5.2 **Update on Roughton Youth Club** - Paddy Bennett
The youth club continue to meet twice a month with featured evenings and events. Roughton Youth Club have applied to Norfolk Youth Awards which encourages younger members to take an active part in the Club; this is now run by Momentum. The recycling scheme continues to assist with funding and recently £130.00 was donated from the metal recycling.
- 5.3 **Update on Land Trust** - Roy MacDonald
The recreation ground now has a car park and will possibly have picnic tables and a waste bin in due course.
6. **Roughton Common - Village Maintenance**
- 6.1 **Review of common to stop illegal stopping and adoption of signage**
Resolved to adopt wording of signage and 2 signs would be required. Clerk to liaise with Hilary Thompson in order to organise this. EP
- 6.2 **Tree cutting - dead trees** - The Clerk had organised for the trees to be removed as they presented a health and safety issue to the public. The Councillor who volunteered withdrew their assistance due to the necessary public insurance regulations.
- 6.3 **Appointment of Village Caretaker**
The Clerk had advertised the position on the village website and on the notice board however, no one had come forward. Secret Gardens had stated that they would be willing to undertake this work in addition to the grass cutting on the common. It was resolved to employ Secret Gardens to undertake this work. Clerk will inform. EP
7. **Finance**
- 7.1 **To consider and allocate expenditure for Celebration Mug for Children of the village**
Paddy Bennett outlined the programme of events. At this stage it was not clear how much the Parish Council would need to donate to this community event. It was resolved to defer this until the finances became clearer from the Church. Agenda
- 7.2 **To consider donation to Crazee Kidz Club** (Roughton Youth Club)
NNDC had authorised dispensation to allow the Parish Council to donate funding to the Youth Club. It was resolved that £250.00 be donated. Clerk to write. EP
- 7.3 **To approve payments**
- | Payee | Amount | Cheque |
|------------------|---------|--------|
| Elaine Pugh | £516.13 | 076 |
| Secret Gardens | £225.00 | 077 |
| Crazee Kidz Club | £250.00 | 078 |
- Income received**
- | | |
|-------------------------------|-------|
| Interest from savings account | £2.55 |
|-------------------------------|-------|
- Resolved to pay enbloc.

8. Correspondence received

- CAB - thank you for donation of £100
- St Mary's - thank you for donation of £200
- NNDC - dispensation confirmation for Crazee Kids Club
- NNDC - re Appeal against The Poppies - erection of car port
- NALC - general information
- FP15 - response from NCC
- Clerks & Councils Direct
- Victory Housing Trust Tenancy Policy
- NNDC - a parishioner had written in asking confirmation re the Common
- Persistent Complainer regarding number of complaints
- Secret Gardens - increase of £1 per cut - noted and agreed by Council

9. Planning Applications

12/0118	Sandyacre, Norwich Rd	Erection of dwelling with loose boxes and tack room	No objections from Parish Council
12/0161	232 Roughton Rd	Erection of 2 storey side ext and detached garage	No objections from Parish Council
12/0132	Barn 1, Primrose Farm Barns	permit residential occupation	No objections by PC
11/1461	Grove Barn	permit residential occupation	No objections by PC
11/1382	Keepers Retreat, Old Turnpike	Erection of single storey side ext	GRANTED

10. To Receive Reports from Councillors

Tim Hunt - footpaths needed to be monitored and he suggested writing to all farmers to ask for their co-operation. **EP/TH**

Paddy Bennett - outlined the Jubilee Celebrations and would update the Council once further information was released.

Richard Seaward - informed that 2 standards board complaints against him had been received by NNDC. 1 had been dealt with and there was no further action - the outcome of the other was due soon.

11. To Confirm the Date of the next meeting - Annual Parish Meeting followed by the Annual Meeting of the Parish Council - Monday 21st May 2012 @7.30pm

There being no further business the meeting was closed at 8.10pm

Richard Seaward - Chair

21st May 2012