

ROUGHTON PARISH COUNCIL ORDINARY MEETING

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 new road, north Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Meeting of the Council

Held on Monday 9th January 2012 @ Roughton Village Hall @ 7.30pm

22/03/2012 08:54

Present: Mr Richard Seaward (Chair), Paddy Bennett (Vice Chair)
Roy MacDonald, Chloe Bennett and Tim Hunt

Apologies: None

Others: Sue Arnold - NNDC, Hilary Thompson - NCC
3 members of the public

ACTION

1. **To receive declaration of interest in items on the Agenda**
 - Richard Seaward - Village Hall, Roughton Youth Club - personal
 - Chloe Bennett - Village Hall, Roughton Youth Club - personal
 - Roy MacDonald - Roughton Land Trust - personal
 - Paddy Bennett - Roughton Youth Club - personal
2. **To consider apologies for absence**

There were none to consider
3. **Approve outstanding Minutes -**
Roughton Ordinary Parish Council Meeting - 7th November 2011
Resolved that these were approved.
4. **Resolution to adjourn the meeting for public participation and Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting to the public:

A member of the public - sought clarification regarding NWACTA and Crazee Kidz Club as to who they were. The Clerk informed the Member accordingly.

Sue Arnold - outlined that NNDC were undertaking radical changes and that there would be a corporate team of 3 replacing 5. The ongoing situation with the vehicles on Brownsfield continues and between the Police and NNDC Sue is hoping to resolve the problem

Hilary Thompson - informed that the cut backs were still continuing at County Hall. Bus services are being reduced primarily on under used services in the evening and during the winter months.

NCC had suggested that a sign be placed onto the Common outlining that "Section 193 applies to this Common and Violations will be prosecuted". This may deter travellers from stopping here. The Council were keen to progress this and this is to be placed onto the March Agenda. Agenda

Resolved to close the meeting to the public.

5. **To report on Matters Arising** (updates and for information)
- 5.1 **Update on footpaths** - Clerk
The Clerk outlined an approximate cost for the cutting of the footpath from the Common to the Church. Members were generally not in favour of the Parish taking on this responsibility as it was an NCC/landowner responsibility. The situation was to be monitored and NCC would be contacted by the Clerk to inform that this footpath needed cutting. EP
- 5.2 **Village Hall Events** - Richard Seaward
There were no new events planned, a white paper bank had been installed which would benefit the village hall and the youth club.
- 5.3 **Police Report**
The Clerk informed that there had been 3 reported crimes over the last period; theft of pedal cycle (found in the village), criminal damage to a vehicle and assault occasioning actual bodily harm. 30 calls had been made to the Police for various issues. The next mobile Police station would be on Wednesday 8th February 2012 from 10-11am.
- 5.4 **Update on Roughton Youth Club** - Paddy Bennett
The leadership team are hoping to hold a Pancake Race on Shrove Tuesday; and are currently investigating the possibility of this. It is hoped that this will involve the whole village. Various events are to be held over the next year and the annual bowling competition will be held at Easter. The website is up and running - Crazeekidzclub.co.uk.
- 5.5 **Update on Land Trust** - Roy MacDonald
The next meeting was due to be held on 10th January 2012.
- 5.6 **Update on Website** - Clerk
The website is up and running and needs fine tuning if there are any problems please let the Clerk know.
- 5.7 **Salt Bin at Orchard Close** - delivered, in situ and filled.
- 5.8 **Review of common to stop illegal parking**
Discussion took place in connection with the placement of discreet wooden bollards along the edge of the Common. Houses had been consulted along the Thorpe Market Road and the majority were in favour of this initiative. In light of the signage offered by NCC it was suggested that the Council considers this avenue first before progressing further.
Clerk to investigate signage. EP
6. **Review of Persistent Complainer Status**
The review took place and was considered in light of the volume and types of complaints and contacts made by the Persistent Complainer to other authorities regarding the Council, as well as directly to the Council. In depth discussion took place on this issue with all Councillors participating. Generally it was felt that although the volume of contacts had reduced there had still been complaints in various ways. The Council had reviewed the status of the Persistent Complainer in September 2011 and subsequently NNDC had received a Standards Board Complaint against the Council; resulting in all the Members being sent for further training.

In order to conclude the matter and compromise on various Councillor opinions it was resolved that the Persistent Complainer remains on the Persistent Complainer list for a further 6 months. The situation will be monitored again and reviewed in July 2012. The Clerk would inform the Parishioner of the outcome. EP

7. Finance

7.1 To consider donation to Norfolk Accident Rescue Service
Resolved that £50.00 be donated. Clerk to arrange. EP

7.2 To consider donation to NFACTA
Consideration was given to this and it was resolved that a donation in this instance was not made.

7.3 To consider donation to Crazee Kidz Club
The Clerk advised that dispensation had been sought from NNDC Standards Board Committee on this matter. This would be placed onto the March Agenda. Agenda

7.4 To approve payments

| Payee | Amount | Cheque |
|--|---------------|---------------|
| CAB (Nov) | £100.00 | 065 |
| Royal British Legion | £50.00 | 066 |
| Church of St Mary The Virgin, Roughton (Nov) | £200.00 | 067 |
| Mr M Watts | £126.50 | 068 |
| Greentech - grit bin - Orchard Close | £210.00 | 069 |
| Cheerful Web Designs (Mr D A Cheer) | £210.00 | 070 |
| Secret Gardens | £92.00 | 071 |
| NNDC - uncontested Parish Elections | £66.19 | 072 |
| Elaine Pugh | £488.11 | 073 |
| Secret Gardens | £125.00 | 074 |
| Norfolk Accident Rescue | £50.00 | 075 |
| Resolved to pay enbloc. | | |

Income received

None

8. Correspondence

The Planning Inspectorate - meeting to hear Roughton Modification

Order Wednesday April 11th at 10.00am

The Playing Field information

NCC - Norfolk Gritting Routes Leaflet

St Mary's Church Queen's Diamond Jubilee - assistance with event

NRCC - Signpost

Norfolk Link - Christmas Edition

NCC - Meeting re Roughton Modification Order 2011

9. Planning Applications

| | | | | |
|----------|---------|--|--|----------------|
| 07.12.11 | 11/1480 | 9 Holway Close | Erection of single storey front ext | informed PC |
| 23.11.11 | 11/1419 | Highview House, Norwich Rd | Erection of front and rear single-storey ext- 2 storey side ext to link to cart shed and insertion of dormer windows to front and rear | informed PC |
| 22.11.11 | 11/1382 | Keepers Retreat, Old Turnpike | Erection of single storey side ext | informed PC |
| 31.10.11 | 11/1290 | Pine Hurst, Felbrigg Rd | Installation of stand alone photovoltaic array | GRANTED |
| 29.06.11 | 11/0756 | Heath Farm Norwich Rd | Conv of agricultural building to residential dwelling | GRANTED |
| 27.09.11 | 11/1149 | Land at Heath Farm, Norwich Rd | Erection of stable block and store/tack room | GRANTED |
| 12.09.11 | 11/1128 | Primrose Barn, 1 Back Lane | Erection of 3 bay cartshed | GRANTED |
| 13.09.11 | 11/1067 | The Byre, 4 Flaxmans Farm, Felbrigg Road | Installation of Solar Panels | GRANTED |
| 15.08.11 | 11/0986 | The Poppies, Thorpe Market Road | Erection of car port | REFUSED |

10. To Receive Reports from Councillors

Clerk informed that Mr Watts was retiring imminently; the Clerk was to place an advert for the position onto the notice board to see if anyone within the village would be interested. EP

3 trees needed to be cut back each side of the bridge on the common and a cost had been received for this. A Councillor stated that he would undertake this work voluntarily and this needed to be put onto the March Agenda for consideration. Agenda

Issues with the roadway at Heath Lane had been reported. However as this was an un adopted road it was not a Highways responsibility but would fall to the landowner and the residents to resolve.

Back Lane Adult/child signs had been erected.

The 30mph sign had been knocked down at the bottom of Mill Road - Clerk to report. EP

Children's Commemorative mugs for the Queen's Jubilee Agenda

11. To Confirm the Date of the next meeting - Ordinary Parish Council Meeting Monday 5th March 2012 @7.30pm

There being no further business the meeting was closed at 8.35pm

Richard Seaward - Chair

19th March 2012