

**ROUGHTON PARISH COUNCIL
ORDINARY PARISH COUNCIL MEETING
MONDAY 6th November 2017
@ Roughton Village Hall @ 7.30pm
AGENDA**

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ **30th October 2017**
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals
2. To receive requests to record the meeting via visual/audio
3. To consider apologies for absence
4. To approve Roughton Parish Council Ordinary Minutes - 4th September 2017
5. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum
6. To receive presentation by Novus Developments
7. To report on Matters Arising
 - 7.1 Tree work on Roughton Common - due to be completed
 - 7.2 Bridleway adjacent to Chapel Road - no planning application had as yet been received by the Parish Council from NNDC
 - 7.3 Japanese Knotweed - Norse quotation received and work agreed - Clerk still chasing to get date from Norse
 - 7.4 Noticeboard for footpath map - installed
 - 7.5 Review of Play Inspection Report
 - 7.6 Meeting dates for 2018
 - 7.7 Alleged footpath/sheep track - not on the definitive map
 - 7.8 Bench on the Roughton Road - cleared
8. To consider and review correspondence
9. To consider and review Planning

17/1584	Heath Farm, Norwich Road	Erection of 2 storey side ext to provide annexe to existing house	No comments from Parish Council
17/0778	The Tree House, Felbrigg Road	Erection of building for use as yoga teaching studio (Class D1) outline with all matters reserved	Withdrawn

10. Finance
 - 10.1 To approve payments - Schedule provided at the Meeting
 - 10.2 To review, consider budget and set Precept for 2018-2019
 - 10.3 To consider donation request to CAB
 - 10.4 To consider yearly donation to Royal British Legion
 - 10.5 To consider donation to St Mary's Churchyard (16-17 £200)
11. To Receive Reports from Councillors
12. To Confirm the Date of the next meeting -
Roughton Parish Council Ordinary Meeting on
Monday 8th January 2018 - 7.30pm Roughton Village Hall

SCHEDULE OF PAYMENTS

Roughton Parish Council

November 2017

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices from suppliers

Payments

DT Overton - cheque 295 £175 (not received)	
DT Overton - £150.00	£325.00
NGF - repairs to Hally Galley	£25.20
The Play Inspection Company	£78.00
NALC Membership	£190.36
Mick Kinder - caretaking	£130.00
David Archer - notice board/repairs	£120.00
Roughton Village Hall	£84.00
Indigo Waste (June & September)	£21.60
MJ Tree Services £1,632.00 (part 2 & 3 of common work)	
MJ Tree Services (part 1) £2,820.00	£4,452
Elaine Pugh - Clerk	£tba

Funds received

Precept and Grant	£4,000
UK Power Networks	£69.00

SCHEDULE OF CORRESPONDENCE

Roughton Parish Council

November 2017

Please note that this is subject to additions prior to the meeting due to the late arrival of correspondence

Norfolk CAB - request for donation
NNDC - response re Bridleway entrance
Resident of Felbrigg Road - various issues - passed on to Tim Adams
Land Registry letters regarding transfer of land to the
Official Custodian of Charities
Play Inspection Report
Parish Partnership Scheme response re yellow lines outside the school
Norfolk Police - newsletter
Novus Developments regarding plans for land at Roughton Road