

**ROUGHTON PARISH COUNCIL
ORDINARY PARISH COUNCIL MEETING
MONDAY 3rd JULY 2017
@ Roughton Village Hall @ 7.30pm
AGENDA**

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ **26th June 2017**
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals
2. To receive requests to record the meeting via visual/audio
3. To consider apologies for absence
4. To approve Roughton Parish Council Annual Minutes - 15th May 2017
5. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum
6. To report on Matters Arising
 - 6.1 Tree report for Roughton Common - report received and circulated
 - 6.2 Bridleway adjacent to Chapel Road - no planning application had as yet been received by the Parish Council from NNDC
 - 6.3 Japanese Knotweed - Norse quotation received and work agreed
 - 6.4 Old Turnpike - condition of road surface reported to Highways
 - 6.5 Litter bins - these had been pulled out from the ground and repaired
7. To consider and review correspondence
8. To consider and review Planning

17/0473	Land of Norwich Road, Roughton	Erection of single storey dwelling (revised) CL/16/0393 May 2016	Permitted
17/0714	Groveland Fruit Farm, Thorpe Market	Erection of log cabin for use as dog daycare centre and 1.8m fence	No comments from Parish Council
17/0731	Lime Tree House, Old Turnpike	Erection of 2 storey ext to side of dwelling and including creation of ancillary accommodation on first floor	No comments from Parish Council
17/0838	Keepers Retreat, Old Turnpike	Porch extension to front elevation	No comments from Parish Council
17/0778	Lime Tree House, Old Turnpike	Erection of building for use as yoga teaching studio (Class D1) outline with all matters reserved	No comments from Parish Council

9. Finance
 - 9.1 To approve payments - Schedule provided at the Meeting
 - 9.2 To consider allocation of expenditure for noticeboard to enclose the footpath map
 - 9.3 To consider allocation of expenditure for the trees on Roughton Common following the tree survey
10. To Receive Reports from Councillors
11. To Confirm the Date of the next meeting -
Roughton Parish Council Ordinary Meeting on
Monday 4th September 2017 - 7.30pm Roughton Village Hall

SCHEDULE OF PAYMENTS

Roughton Parish Council

July 2017

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices from suppliers

Payments

NNDC - bin emptying
Elaine Pugh

£274.56
£tba

Funds received

HMRC - VAT refund
Interest received

£1,092.64
£1.01

SCHEDULE OF CORRESPONDENCE

Roughton Parish Council

July 2017

Please note that this is subject to additions prior to the meeting due to the late arrival of correspondence

NCC - Invitation to attend Felbrigg Roundabout opening - circulated

NNDC - re the Bridleway - circulated

Resident regarding access from Hillside Loke onto the B1436 - circulated
and forwarded to Highways and NCC - Tim Adams

Resident regarding the Recreation Ground - responded to