

**ROUGHTON PARISH COUNCIL
ORDINARY PARISH COUNCIL MEETING
MONDAY 7TH NOVEMBER 2016
@ ROUGHTON VILLAGE HALL @ 7.30PM**

YOU ARE SUMMONED TO THE ABOVE MEETING
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND
APOLOGIES TO THE CLERK

Signed: _____ **31st October 2016**
ELAINE PUGH CLERK TO COUNCIL,
RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF
TELEPHONE: 01692 402998 EMAIL: ELAINEPUGH15@HOTMAIL.COM

AGENDA

1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals
2. To receive requests to record the meeting via visual/audio
3. To consider apologies for absence
4. To approve Roughton Ordinary Parish Council Minutes - 5th September 2016
5. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum
6. To report on Matters Arising
 - 6.1 Police Report if not in attendance
 - 6.2 Notice board - upgrade of footpath signage
 - 6.3 Pond on Roughton Common - Instructions given to Tree Surgeon and waiting for report - Clerk to chase again
 - 6.4 Management of Defibrillator - Sean Crampsie - this has been handed over
 - 6.5 106 Agreement - land at Back Lane - completed and signed
 - 6.6 Bridleway adjacent to Chapel Road - still no update at the present time
 - 6.7 Pot holes at Carr Lane, Back Lane and Turnpike Lane - reported to Highways
 - 6.8 2017 Meeting Dates to be circulated
7. To consider and review correspondence
8. To consider and review Planning

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|---------|---|---|-----------|
| 16/1465 | 3 Orchard Farm Barns, Back Lane, Roughton | Erection of single storey side ext and creation of first floor over existing car port | |
| 16/1425 | The Stables, Primrose Farm Barns, Back Lane | Change of use- conversion of 3 bay garage to holiday accommodation | |
| 16/1310 | Hill House Farm, Norwich Rd | Construction of detached car port/log store/covered decking | With NNDC |
| 16/1244 | Jonas Farmhouse, Cromer Rd | Insertion of dormer window and balcony to south elevation | With NNDC |
| 16/1130 | Roughton St Marys Endowed Primary School, Chapel Rd | Erection of replacement pre-school nursery building (including demolition of existing building) | Permitted |

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|---------|---|---|-----------|
| 16/1100 | Royall Cott, Heath Lane | Erection of garage to side of dwelling to replace timber store | Permitted |
| 16/0818 | Land adj to Keepers Retreat, Old Turnpike | Erection of 4 bedroomed bungalow with garage | Permitted |
| 16/0819 | Land adj to Keepers Retreat, Old Turnpike | Erection of single storey 4 bedroom dwelling, garage and access | Permitted |
| 16/0601 | 6 Goose Green, Thorpe Market | Erection of single-storey rear ext | Permitted |

9. Finance

- 9.1 To consider and agree Precept for 2017-2018**
- 9.2 To consider and agree contribution towards the RBL Poppy Appeal**
- 9.3 To consider donation to St Mary's Churchyard maintenance (14/15 £200 - 15/16 no donation)**
- 9.4 To consider donation to North Norfolk Community Transport**
- 9.5 To consider report from Play Inspection and allocate expenditure for necessary and essential repairs**
- 9.6 To consider returned Annual Governance Statement from External Auditor**
- 9.7 To approve payments**

10. To Receive Reports from Councillors

- 11. To Confirm the Date of the next meeting - Roughton Parish Council Ordinary Meeting on Monday 9th January 2017 - 7.30pm Roughton Village Hall**

SCHEDULE OF PAYMENTS

ROUGHTON PARISH COUNCIL

NOVEMBER 2016

PLEASE NOTE THAT THESE ARE SUBJECT TO ALTERATION PRIOR TO THE MEETING DUE TO THE LATE ARRIVAL OF INVOICES FROM SUPPLIERS

Payments

| | |
|---------------------------------------|---------|
| Cheerful Web Design - hosting/renewal | £38.78 |
| DT Overton - September mole control | £107.50 |
| Play Inspection Company | £75.00 |
| Mazars - external audit | £150.00 |
| Indigo Waste | £11.04 |
| Roughton Village Hall | £84.00 |
| Elaine Pugh (Clerk) | £tba |

Funds received

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| NNDC - 2 nd tranche precept | £3,999.00 |
| UK Power Networks - wayleave | £69.00 |

SCHEDULE OF IMPORTANT CORRESPONDENCE

ROUGHTON PARISH COUNCIL

NOVEMBER 2016

PLEASE NOTE THAT THIS IS SUBJECT TO ADDITIONS PRIOR TO THE MEETING DUE TO THE LATE ARRIVAL OF CORRESPONDENCE

- NNDC - BT Payphone removal - 225 Roughton Road - no calls
- Bus shelter, Roughton Rd - 27 calls
- NNDC - re removal of paper plans from planning process
- Vattenhall wind energy site - potential surveying
- Defibrillator training and associated costs
- St Marys Church - request for funding
- NNCommunity Transport - request for funding