

**ROUGHTON PARISH COUNCIL
ORDINARY PARISH COUNCIL MEETING
MONDAY 11TH JANUARY 2016
ROUGHTON VILLAGE HALL @ 7.30PM**

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES TO THE CLERK
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ **4th January 2016**
ELAINE PUGH CLERK TO COUNCIL,
RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF
TELEPHONE: 01692 402998 EMAIL: ELAINEPUGH15@HOTMAIL.COM

AGENDA

1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals
 - 1.1 To receive requests to record the meeting via visual/audio
2. To consider apologies for absence
3. To approve Roughton Ordinary Parish Council Minutes - 2nd November 2015
4. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum
5. To report on Matters Arising
 - 5.1 Police Report if not in attendance
 - 5.2 Plaque for notice board - awaiting details from resident
 - 5.3 Community Heartbeat Training - being arranged
 - 5.4 Notice board - upgrade of footpath signage - work in progress
 - 5.5 ROU03 - draft agreement for 106 - waiting for NPLAW
 - 5.6 Car park at Fish and Chip shop - noise - written to Police and owners
 - 5.7 Parking in Old Turnpike - written to Police and Highways
 - 5.8 Pot holes along Chapel Road - near to NR11 8QP - reported to the Rangers
 - 5.9 Pond on Roughton Common - waiting response from Norfolk Wildlife Trust
6. To consider and review correspondence
7. To consider and review Planning

15/1174	Erection of 1 dwelling	Amended design	With NNDC
15/1632	Southerly, Chapel Road	Erection of single storey ext to rear of dwelling	Permitted
15/1519	Roughton Lodge, Norwich Road	Change of use from guest house to residential dwelling	Permitted
15/1419	The Cottage, Thorpe Market Rd, Roughton	Installation of 10kw ground mounted solar pv array	Permitted
15/1222	Primrose Farm Barns, Back Lane	Erection of extension and alterations to garage to create snug	Permitted
15/1273	The Cottage, Back Lane, Roughton	Erection of single and 2 storey ext to dwelling	Permitted

- 8. To consider New Street Name of Wilfred Davison Crescent or Way at land known as Roughton Motor Garage.**
- 9. Finance**
 - 9.1 CAB - appeal for financial donation
 - 9.2 Norfolk Age UK - appeal for financial donation
 - 9.2 To approve payments - Schedule provided to Members for consideration
- 10. To Receive Reports from Councillors**
- 11. To Confirm the Date of the next meeting -
Roughton Parish Council Ordinary Meeting on
Monday 7th March 2016 - 7.30pm Roughton Village Hall**

SCHEDULE OF PAYMENTS
ROUGHTON PARISH COUNCIL
JANUARY 2016

**PLEASE NOTE THAT THESE ARE SUBJECT TO
ALTERATION PRIOR TO THE MEETING DUE TO THE LATE
ARRIVAL OF INVOICES FROM SUPPLIERS**

Payments	Amount	Cheque
ICO - registration renewal	£35.00	
Shane Scarff - caretaker - Nov/Dec	£tba	
Indigo (bottle bank collections)	£tba	
HMRC	£tba	
Elaine Pugh (salary & expenses)	£tba	
Funds received		
UK Power Network	£69.00	

SCHEDULE OF CORRESPONDENCE
ROUGHTON PARISH COUNCIL
JANUARY 2016

**PLEASE NOTE THAT THIS IS SUBJECT TO ADDITIONS
PRIOR TO THE MEETING DUE TO THE LATE ARRIVAL OF
CORRESPONDENCE**

Roughton Village Hall - thank you for donation of £300
Mr and Mrs Simper re utilisation of car park out of hours
East Anglian Air Ambulance - thank you for donation of £300
NALC - New Audit regime for 17-18
STEPS - Felbrigg Roundabout update
NNDC Consultation on new street name
North Norfolk Tourism Forum - Overview - update